



**AGENDA
REGULAR MEETING FREDERICK COUNTY BOARD OF SUPERVISORS
WEDNESDAY, JANUARY 9, 2019
7:00 P.M.
BOARD ROOM, COUNTY ADMINISTRATION BUILDING
107 NORTH KENT STREET, WINCHESTER, VIRGINIA**

Regular Meeting Call to Order

Invocation

Pledge of Allegiance

Attachment

Organization of the Board of Supervisors for 2019 ----- A

Pursuant to *Code of Virginia*, 1950, as Amended, the Board is Required to Organize Its Functions at Its First Meeting in January Including:

- A. Election of Vice-Chairman
- B. Adoption of Rules of Procedure
- C. Selection of a Parliamentarian
- D. Selection of Time and Place for Regular Meetings
- E. Chairman's Annual Committee Assignments:
 - 1. Board Assignments to Committees
 - 2. Citizen Member Assignments to Standing Committees

Adoption of Agenda

Citizen Comments – Agenda Items that are not the subject of a Public Hearing

Consent Agenda

- 1. Minutes - Regular Meeting of December 12, 2018 ----- B
- 2. Committee Reports
 - a. Finance Committee Report of 12/19/18 ----- C
 - b. Parks & Recreation Commission Report of 12/11/18 ----- D
- 2. Resolution Supporting Delegate Collins's Proposed Legislation to Amend and Reenact § 58.1-3833 of the Code of Virginia, Relating to County Food and Beverage Tax; Maximum Rate ----- E
- 3. Resolution Supporting the Position of the Coalition of High Growth Communities on Legislation Pending at the Upcoming General Assembly Session ----- F
- 4. Request from the Commissioner of the Revenue for Refund ----- G
 - Enterprise FM Trust -- \$ 5,785.59
 - Undisclosed Taxpayer – Disabled Veteran's Relief -- \$ 2,543.20
 - Undisclosed Taxpayer – Disabled Veteran's Relief -- \$ 3,500.57
 - Undisclosed Taxpayer – Disabled Veteran's Relief -- \$12,290.31

Board of Supervisors Comments

County Officials

- 1. Recognition of Employee of the Year Travis Mitchell
- 2. GFOA Award----- H
 - Recognition of the Frederick County Finance Department for Receiving the Government Finance Officers Association's Distinguished Budget Presentation Award*
- 3. Committee Appointments----- I
 - a. Extension Leadership Council
Back Creek District -- Unexpired 4-year term ending 1/14/20
 - b. Shawneeland Sanitary District Advisory Committee
2-year term of Michelle Landon ended 11/9/18 (Eligible for reappointment)
2-year term of Jeff Stevens ended 11/9/18 (Eligible for reappointment)

3. Committee Appointments, continued ----- |

- c. Board of Equalization
3-year term ending 12/31/18 (Seeking applications)

- d. Economic Development Authority
4-year term of Doug Rinker ends 1/10/19 (Eligible and willing to be reappointed)

- e. Parks and Recreation Commission
3-year term of Charles Sandy ends 1/25/19 (Eligible and willing to be reappointed)

Committee Business – None

Finance Committee

(See Tab_C_ for additional information)

Items 2, 3, 4, 6, 10 and 15 were approved under Committee consent agenda.

1. The FCPS Executive Director of Finance requests a General Fund and School Capital Projects Fund supplemental appropriation in the amount of \$1,264,000 to implement Phase II Safety and Security Construction Upgrades. Local funds are required. Request has been approved by the School Board. ***The committee recommends approval.***

2. The Solid Waste Manager requests a General Fund supplemental appropriation in the amount of \$2,000. This amount represents a grant award from the Virginia DEQ in support of the County's Secure Your Load campaign. No local funds required. ***Approved on Committee consent agenda.***

3. The Solid Waste Manager requests a General Fund supplemental appropriation in the amount of \$3,404.95. This amount represents an insurance claim for stolen equipment. No local funds required. ***Approved on Committee consent agenda.***

4. The Public Works Director request a General Fund supplemental appropriation in the amount of \$10,000. This amount represents donated funds received for spaying and neutering shelter pets. No local funds required. Request has been approved by the Public Works Committee. ***Approved on Committee consent agenda.***

5. The Public Works Director requests a Shawneeland Fund supplemental appropriation in the amount of \$300,000. This amount represents funds for emergency repairs to roads and drainage structures due to excessive rainfall. Request has been approved by the Public Works Committee. ***The committee recommends approval.***

6. The IT Director requests a General Fund supplemental appropriation in the amount of \$45,535. This amount represents PEG funds to be used for electronic agenda creation/management and live streaming of County meetings. No local funds required. Request has been approved by the IT Committee. ***Approved on Committee consent agenda.***

7. The IT Director requests a General Fund supplemental appropriation in the amount of \$11,251. This amount represents fund needed to hire an additional GIS Technician. Local funds are required. Request has been approved by the IT Committee. ***The committee recommends a transfer from contingency funds.***

Finance Committee, continued

8. The Parks & Recreation Director requests the creation of the School Grounds Maintenance Equipment Fund to set aside funds for grounds maintenance equipment replacement. The Parks and Recreation Commission has approved the request. *The committee recommends approval.*
9. The Sheriff requests a General Fund supplemental appropriation in the amount of \$954. This amount represents proceeds from the sale of old gym equipment to be used toward replacement. No local funds required. *The committee recommends approval.*
10. The Sheriff requests a General Fund supplemental appropriation in the amount of \$203.33. This amount represents K9 donations. No local funds required. *Approved on Committee consent agenda.*
11. The Sheriff requests a General Fund supplemental appropriation in the amount of \$3,637.55. This amount represents proceeds from the sale of salvage and surplus in excess of budgeted revenue. No local funds required. *The committee recommends approval.*
12. The Sheriff request a General Fund supplemental appropriation in the amount of \$4,500. This amount represents reimbursements received from the Secret Service for the purchase of evidence collection and storage equipment. No local funds required. *The committee recommends approval.*
13. The Sheriff requests a General Fund supplemental appropriation in the amount of \$28,850. This amount represents recovered costs for traffic control to be used for overtime. No local funds required. *The committee recommends approval.*
14. The Sheriff requests a General Fund supplemental appropriation not to exceed \$42,000. This amount represents funds for radio equipment. Local funds are required. Request has been approved by the Public Safety Committee. *The committee recommends a transfer from contingency funds.*
15. The Finance Director requests a General Fund supplemental appropriation in the amount of \$41,450.34. This amount represents unspent FY 18 VJJCA funds to be returned to the State. No local funds required. *Approved on Committee consent agenda.*

Public Hearings (Non Planning Issues) - None

Planning Commission Business

Public Hearings - None

Other Planning Business

1. Request by Wesley Housing – Resolution for a Local Housing ----- J
Revitalization Area (PIN#: 54-A-128)

2. Site Plan (Subdivision) #22-18 Spring Run – ----- K
15-Lot Townhouse Subdivision

Board Liaison Reports

Citizen Comments

Board of Supervisors Comments

Adjourn