

FINANCE COMMITTEE REPORT to the BOARD OF SUPERVISORS
Wednesday, August 15, 2018
8:00 a.m.
107 NORTH KENT STREET, WINCHESTER, VIRGINIA

A Finance Committee meeting was held in the First Floor Conference Room at 107 North Kent Street on Wednesday, August 15, 2018 at 8:00 a.m.

ATTENDEES:

Committee Members Present: Judith McCann-Slaughter, Chairman; Charles DeHaven; Gary Lofton; Jeffrey Boppe; and Angela Rudolph. Non-voting liaisons: William Orndoff, Treasurer; and Ellen Murphy, Commissioner of the Revenue.

Committee Members Absent: none

Staff present: Cheryl Shiffler, Finance Director; Sharon Kibler, Assistant Finance Director; Kris Tierney, County Administrator; Jay Tibbs, Assistant County Administrator; Rod Williams, County Attorney; Dennis Linaburg, Fire Chief; Keith Jenkins, Deputy Fire Chief; Lenny Millholland, Sheriff; Barry Kittoe, Sheriff 1st Lieutenant; Joe Wilder, Public Works Director; and Gloria Puffinburger, Solid Waste Manager.

ITEMS REQUIRING ACTION BY BOARD OF SUPERVISORS:

Items 5, 6, and 7 were approved under consent agenda.

1. The Public Works Director requests an FY19 General Fund supplemental appropriation in the amount of \$538,090. This amount represents carry forwards of the following unspent FY18 funds:
 - a. \$19,500 to rehab the old Clearbrook compactor to be used at a future site;
 - b. \$45,000 for site improvements at the Middletown Convenience site;
 - c. \$75,000 for anticipated increased collection costs of refuse and recycling;
 - d. \$385,342 for the completion of the Stephenson Convenience Center;
 - e. \$6,521 for spay/neuter shelter animals; and
 - f. \$6,727 for the Animal Shelter building addition design.

These items have been approved by the Public Works Committee. See the attached memo, p. 4 – 5. The committee recommends postponement of item C, and approval of the remaining requests.

2. The Public Works Director requests a public hearing for an FY19 Landfill Fund supplemental appropriation in the amount of \$3,706,000. This amount represents carry forwards of the following unspent FY18 funds:
 - a. \$80,000 for generator maintenance;
 - b. \$90,000 for chiller/blower replacements on the gas treatment skid;
 - c. \$206,000 for a backup trash compactor; and
 - d. \$3,330,000 for an additional leachate collection pond and blasting of MSW Cell 3A.

These items have been approved by the Public Works Committee. See the attached memo, p. 4 – 5. The committee recommends forwarding the entire request to public hearing as a whole.

3. The Sheriff requests an FY19 General Fund supplemental appropriation in the amount of \$5,000. This amount represents a Byrne/JAG grant that has been awarded for Narcan. No local funds are required. See attached memo, p. 6 – 7. The committee recommends approval.

4. The Sheriff requests an FY19 General Fund supplemental appropriation in the amount of \$18,000. This amount represents a grant that has been awarded for crime prevention pamphlets and Police to Citizen software. The local match of \$2,000 is being met with a current position's salary. See attached memo, p. 8 – 9. The committee recommends approval.
5. The Sheriff requests an FY19 General Fund supplemental appropriation in the amount of \$9,352.43. This amount represents auto insurance claims. No local funds required. See attached memo, p. 10 – 12.
6. The Sheriff requests an FY19 General Fund supplemental appropriation in the amount of \$400. This amount represents DARE donations. No local funds required. See attached memo, p. 13 – 14.
7. The Sheriff requests an FY19 General Fund supplemental appropriation in the amount of \$750. This amount represents a donation for a K9 vest. No local funds required. See attached memo, p. 15 – 16.
8. The Sheriff requests an FY19 General Fund supplemental appropriation in the amount of \$175,000. This amount represents maximum funds needed for a SWAT Truck Conversion vehicle. This request has been approved by the Public Safety Committee. Local funds are required. See attached information, p. 17 – 29. The committee recommends approval.
9. The Deputy County Administrator requests an FY19 General Fund supplemental appropriation in the amount of \$31,044. This amount represents carry forwards of the following unspent FY18 funds:
 - a. \$13,780 for sealant replacement at the County Administration Building;
 - b. \$2,616 for carpet replacement in the Health Department; and
 - c. \$14,648 for carpet replacement in the Treasurer's office.
 See attached memo, p. 30. The committee recommends approval of the entire request.
10. The Finance/Audit Committee charter adopted by the Board of Supervisors requires an annual review and reassessment. See attached charter, p. 31 – 33. The committee recommends no changes to the charter.
11. Information on School categorical funding is provided for discussion. See attached information, p. 34 – 35. The committee recommends requiring the Schools to present the School Operating Fund budget by major classifications as listed in the Code of Virginia 22.1-115.

NO ACTION REQUIRED

1. Information on EMS training from outside sources was provided for discussion. See attached memo, p. 36 – 37.

ITEMS FOR INFORMATION ONLY

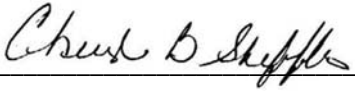
1. The Finance Director provides a Fund 10 Transfer Report for July 2018. See attached, p. 38.
2. Fund balance information will be provided after the County closes FY18.

3. The FY18 year-end open purchase orders have been provided by the County and the Schools.
See attachments, p. 39 – 42.

Respectfully submitted,

FINANCE COMMITTEE

Judith McCann-Slaughter, Chairman
Charles DeHaven
Gary Lofton
Jeffrey Boppe
Angela Rudolph

By 

Cheryl B. Shiffler, Finance Director



MEMORANDUM

TO: Cheryl Shiffler, Director of Finance
FROM: Joe C. Wilder, Director of Public Works *JCW*
SUBJECT: Carry Forward Requests
DATE: August 8, 2018

In a regularly scheduled meeting held on July 31, 2018, the Public Works Committee unanimously endorsed the following carry forward requests:

8/8/18 (FY18)

G/L balances:

a. Solid Waste Budget 10-4203-000

\$19,754

Line item 10-4203-3004-01 Repair and Maintenance/Equipment. Request to carry forward \$19,500.00 for rehabilitation of the old compactor unit being removed from the Clearbrook Convenience Center which will be used at a future site.

\$47,981

Line item 10-4203-3004-03 Repair and Maintenance/Building. Request to carry forward \$45,000.00 for site improvements at the Middletown Convenience Site. Work was planned for FY 17/18 but was not completed.

\$131,520

Line item 10-4203-3010-00 Contractual Services. Request to carry forward \$75,000.00 for anticipated increased collection costs of the refuse collection and recycling program.

\$20

Line item 10-4203-9003-00 Lease/Rent Land. Request to carry forward \$6,000.00 for payment of the Greenwood Convenience Site lease from Greenwood Fire Hall.

REMOVE REQUEST

b. Solid Waste Budget 10-4203-8900-00

\$385,342

We requested that all unspent funds left over from this line item be carried forward for the completion of the Stephenson Convenience Center. Since we are at year end, we cannot determine an exact amount.

c. Animal Shelter Budget 10-4305-000

\$7,980

Line item 10-4305-3001-00 Professional Health Services. Request to carry forward \$6,521.00 which is the unused portion of the spay/neuter funding. The funds were appropriated from the Fleming donation for spaying and neutering shelter pets.

Carry Forward Requests

Page 2

June 7, 2016

8/8/18 (FY18)

G/L balances:

\$6,727 Line item 10-4305-3002-02 Professional Services Engineering and Design. Request to carry forward \$6,727.00 which is the unused portion of the new building design fund. The funds were appropriated from the Loy donation for the design of the new shelter building.

d. Landfill Budget 12-4204-000

\$83,994 Line item 12-4204-3004-04 Repair and Maintenance-Generators. Request to carry forward \$80,000.00 to cover the remaining funds needed for maintenance of the 60,000-hour genset generator. This maintenance includes replacing the engines and upgrading the control systems.

\$92,935 Line item 12-4204-5408-03 Generator Spare Parts-Gas to Energy. Request to carry forward \$90,000.00 for chiller or blower replacements as needed. The gas treatment skid has accumulated over 60,000 hours of operation and has begun to experience increased breakdowns of blowers and gas chilling equipment.

\$206,189 Line item 12-4204-8006-00 Construction Vehicles and Equipment. Request to carry forward \$206,000.00 for a back-up trash compactor. Currently, the Landfill owns two Caterpillar 826k compactors. During times when either of those compactors are down the current practice is to maintain a compactor at the MSW Landfill and either close down the CDD Landfill or use a loader to pile the CDD waste up until both compactors are back in service. Current trends of increased downtime due to electrical and electronics on the equipment along with continued uptake in waste flow make it difficult to continue the current practice and maintain adequate compaction of all waste.

\$3,330,000 Line item 12-4204-8900-00 Improvements other Than. Request to carry forward \$3,330,000 for an additional leachate collection pond and blasting of MSW Cell 3A. These projects are currently moving forward but contracts for the work were not issued before the end of FY 17/18.

Please include the above carry forward requests on the next Finance Committee agenda.

JCW/kco

cc: file

Frederick County Sheriff's Office

Sheriff Lenny Millholland



Major Steve A. Hawkins

1080 Coverstone Drive
Winchester, Virginia 22602

Office (540) 662-6168
Fax (540) 504-6400

TO : Cheryl Shiffler
FROM : Sheriff Millholland
SUBJECT : Funds Appropriation
DATE : August 8, 2018

The Frederick County Sheriff's Office has been awarded a Byrne/Justice Assistance Grant (JAG) in the amount of \$5000.00 We are requesting the funds be appropriated as follows:

\$5000.00 to 3102-5409-000-000 – Police Supplies *Narcan*

Thank you,

A handwritten signature in blue ink, appearing to be 'LWM', written over a horizontal line.

LWM/bjs

Department of Criminal Justice Services

1100 Bank Street, 12th Floor, Richmond, VA 23219

Statement of Grant Award/Acceptance

Subgrantee: Frederick County

Date: October 06, 2017

Grant Period:

Grant Number:

From: 10/01/2017

Through: 09/30/2018

18-B4038AD11

Project Director	Project Administrator	Finance Officer
The Hon. L. W. "Lenny" Millholland Sheriff Frederick County 1080 Coverstone Drive Winchester, VA 22601 Phone: (540) 662-6168 Email: lmillholland@fcva.us	Mr. Jay Tibbs <i>Kris C. Tierney</i> Deputy County Administrator Frederick County 107 North Kent Street Winchester, VA 22601 Phone: (540) 665-6382 Email: jibbs@fcva.us <i>ktierney@fcva.us</i>	Ms. Cheryl B. Shiffler Finance Director Frederick County 107 North Kent Street Winchester, VA 22601-5039 Phone: (540) 665-5610 Email: cshiffler@fcva.us

Grant Award Budget

Budget Categories	DCJS Funds			Local	TOTALS
	Federal	General	Special		
Travel	\$0	\$0	\$0	\$0	\$0
Supplies/Other	\$5,000	\$0	\$0	\$0	\$5,000
Personnel	\$0	\$0	\$0	\$0	\$0
Indirect Cost	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0
Consultant	\$0	\$0	\$0	\$0	\$0
Totals	\$5,000	\$0	\$0	\$0	\$5,000

This grant is subject to all rules, regulations, and criteria included in the grant guidelines and the special conditions attached thereto.



Francine C. Ecker, Director

The undersigned, having received the Statement of Grant Award/Acceptance and the Conditions attached thereto, does hereby accept this grant and agree to the conditions pertaining thereto, this _____ day of _____, 20____.

Signature:

Title:



Frederick County Sheriff's Office

Sheriff Lenny Millholland



Major Steve A. Hawkins

1080 Coverstone Drive
Winchester, Virginia 22602

Office (540) 662-6168
Fax (540) 504-6400

TO : Cheryl Shiffler
FROM : Sheriff Millholland
SUBJECT : Funds Appropriation
DATE : August 8, 2018

The Frederick County Sheriff's Office has been awarded a Byrne/Justice Assistance Grant (JAG) in the amount of \$18,000.00 with a matching local fund of \$2,000.00 for a total of \$20,000. We are requesting the funds be appropriated as follows:

\$17,000 to 3102-5401-000-000 for the purchase of RUOK and Police to Citizen software
\$1000 to 3102-5413-000-004 for the purchase of crime prevention pamphlets
\$2000 to 3102-1002-000-022 for Patti Williams salary

Thank you,

A handwritten signature in blue ink, appearing to be 'LWM/bjs', written over a horizontal line.

LWM/bjs

Department of Criminal Justice Services

1100 Bank Street, 12th Floor, Richmond, VA 23219

Statement of Grant Award/Acceptance

Subgrantee: Frederick County

Date: December 13, 2017

Grant Period:

Grant Number:

From: 01/01/2018

Through: 12/31/2018

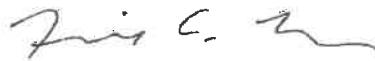
18-B6069AD15

Project Director	Project Administrator	Finance Officer
Capt. Aleck Beeman Project Director Frederick Co. Sheriff's Office 1080 Coverstone Drive Winchester, VA 22602-4369 Phone: (540) 662-6168 Email: abeeman@fcva.us	Mr. Kris Tierney County Administrator Frederick County 107 North Kent Street, 3rd Floor Winchester, VA 22601-5039 Phone: (540) 722-8278 Email: ktierney@fcva.us	Ms. Cheryl B. Shiffler Finance Director Frederick County 107 North Kent Street Winchester, VA 22601-5039 Phone: (540) 665-5610 Email: cshiffle@fcva.us

Grant Award Budget

Budget Categories	DCJS Funds			Local	TOTALS
	Federal	General	Special		
Travel	\$0	\$0	\$0	\$0	\$0
Supplies/Other	\$1,000	\$0	\$0	\$0	\$1,000
Personnel	\$0	\$0	\$0	\$2,000	\$2,000
Indirect Cost	\$0	\$0	\$0	\$0	\$0
Equipment	\$17,000	\$0	\$0	\$0	\$17,000
Consultant	\$0	\$0	\$0	\$0	\$0
Totals	\$18,000	\$0	\$0	\$2,000	\$20,000

This grant is subject to all rules, regulations, and criteria included in the grant guidelines and the special conditions attached thereto.

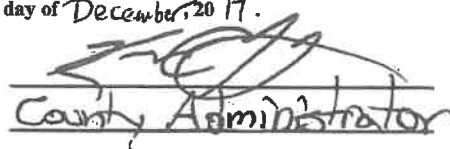


Francine C. Ecker, Director

The undersigned, having received the Statement of Grant Award/Acceptance and the Conditions attached thereto, does hereby accept this grant and agree to the conditions pertaining thereto, this 28 day of December, 2017.

Signature:

Title:



County Administrator

FREDERICK COUNTY SHERIFF'S OFFICE

FREDERICK COUNTY
JUL 24 2018
FINANCE DEPARTMENT



Sheriff Lenny Millholland

Major Steve A. Hawkins

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540-662-6168
FAX 540-504-6400

TO : Cheryl Shiffler Director of Finance
FROM : Sheriff Lenny Millholland
DATE : July 23, 2018
SUBJECT : Insurance Reimbursement

We are requesting the insurance checks received for the auto claims dated June 5, 2018 involving Deputy Roy and June 15, 2018 involving Deputy Kniceley be appropriated into our budget line of 3102-3004-000-002.

June 5 - \$5,592.58
June 15 - \$3,759.85

Total - \$9,352.43

Thank you

LWM/adl

C.S. 7/20/18 3-010-018940-0001



VACORP

FREDERICK COUNTY

JUL 13 2018

INSURANCE DEPARTMENT

July 11, 2018

Frederick County
Attn: Jennifer Place
107 North Kent Street
Winchester, VA 22601

VA Association of Counties Group Self-Insurance Risk Pool

Participant: Frederick County
Claim Number 0342018211965
Date of Loss: 6/5/2018

Dear Jennifer Place,

Enclosed please find a VACORP property damage check in the amount of \$5592.58. This check is for cost related to the repair on the 2014 Ford Police Interceptor Vin # 4863. This amount was determined by the repair cost \$6,092.58 - \$500.00 (deductible) = \$5,592.58

If you should have any questions regarding this payment, please do not hesitate to contact our office.

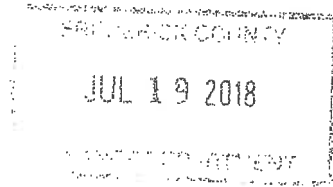
Sincerely,

Jennifer Williams
Claims Associate

Enclosed: check



VACORP



July 12, 2018

Frederick County
Attn: Jennifer Place
107 North Kent Street
Winchester, VA 22601

VA Association of Counties Group Self-Insurance Risk Pool
Participant: Frederick County
Claim Number 0342018211318
Date of Loss: 06/15/2018

Dear Jennifer Place,

Enclosed please find a VACORP property damage check in the amount of \$3759.85. This check is for cost related to the repair on the 2017 Ford Taurus Vin # 0156. This amount was determined by the repair cost \$4259.85 - \$500.00 (deductible) = \$3759.85

If you should have any questions regarding this payment, please do not hesitate to contact our office.

Sincerely,

Jennifer Williams
Claims Associate

Enclosed: check

FREDERICK COUNTY SHERIFF'S OFFICE 12 2018



Sheriff Lenny Millholland

Major Steve A. Hawkins

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540-662-6168
FAX 540-504-6400

TO : Angela Whitacre, – Treasurer's Office
FROM : Sheriff Lenny Millholland
SUBJECT : Donation to DARE
DATE : July 12, 2018

Attached please find a 2 checks that were received on July 11, 2018 in the amount of \$100.00 from Evendale Elementary School and \$300.00 from Winchester-Shawnee Lions Club. This check represents a donation to our DARE program.

This amount can be posted to: 3-010-018990-0015 (100J).

A copy of the memo will be sent to Finance for appropriation in our operating budget line of 3102-5413-000-001.

Thank you.

LWM/adl

Cc: Finance Department

C.S. 7/16/18



EVENDALE ELEMENTARY SCHOOL
 220 ROSA LANE
 WINCHESTER, VA 22602

14

68-532/514 CHECK NO.

1067

DATE

AMOUNT

5/29/2018

Exactly One Hundred Dollars and Zero Cents

\$100.00

PAY
TO THE
ORDER
OF

Frederick County Sheriff's Off
DARE
 5 North Kent Street
 Winchester, VA 22601

VOID AFTER 180 DAYS

100 00

100 00

100 00

WINCHESTER-SHAWNEE LIONS CLUB

09-07

1046

PO BOX 106
 WINCHESTER, VA 22604

68-256/514
 12

DATE 5-28-18

CHECK AMOUNT

PAY
TO THE
ORDER OF

D. A. R. E.

\$ 300.00

three hundred and 00/100

DOLLARS

Photo
Safe
Deposit
Details on back

www.tvirginia.com

FOR Annual Donation

500 00
100 00
400 00

FREDERICK COUNTY SHERIFF'S OFFICE



Sheriff Lenny Millholland

Major Steve A. Hawkins

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540-662-6168
FAX 540-504-6400

TO : Angela Whitacre, – Treasurer's Office
FROM : Sheriff Lenny Millholland
SUBJECT : Donation for K9 Vest
DATE : August 7, 2018

Attached please find an endorsed check in the amount of \$750.00 from Susan Nicholson. This amount represents a onetime donation to be used for a K9 vest. We are requesting this amount be posted to 10CR-3-010-018990-0006.

A copy of this memo will be forwarded to Finance requesting appropriation.

Thank you

LWM/adl

Cc: Finance – please appropriate to 3102-5402-000-001

C.S. 8/10/18

SUSAN L. NICHOLSON 08-07
317 SUMMIT AVE
WINCHESTER, VA 22601

1769

68-251/514
03

Aug 6. 2018

Date

CHECK AMOUNT
TRADE PROTECTION

Pay to the
Order of

Frederick Co. Sheriff's office K-9

\$ 750.00

Seven hundred ~~1744~~ dollars ~~100~~
100

Dollars



Photo
Safe
Deposit
Details on the
back

For Kevin Bowers K-9 vest in memory

August 9, 2018

TO: Mr. Kris Tierney
FROM: Sheriff Lenny Millholland
REF: Request for supplemental appropriation

I went to the Public Safety Committee and expressed the reasoning and need for a complete SWAT Truck Conversion vehicle that is less intimidating and more useful for the safety of our tactical team and or the persons we are responding to rescue, arrest etc. The PSC agreed on \$175,000.00 max.

We have put this request on EVA for quotes and currently have at least one quote for \$172,800 from a company in Fairfax, VA. The price includes the vehicle itself, custom armoring conversion and all the added accessories in our quote.

I am requesting a supplemental appropriation, so we can start the process in ordering this unit.

I would appreciate your support and approving this request to move on to the Finance Committee for approval.

Sincerely,

Sheriff Lenny Millholland

As requested, below please find Alpine's special government quoted price for this high level new SWAT design armored Ford Transit 350HD Extended Van, or a 2018 Mercedes Benz Sprinter, based on Alpine's [Pointer®](#) Design.

We would like to stress the fact that Alpine Armoring Inc., headquartered in Chantilly, Virginia, has the exclusive and state of the art design for these armored SWAT vans with its unique interior layout that can also be custom-retrofitted for the Fredrick County Sheriff's Office to their exact needs. All of that, makes Alpine Armoring unique and a **sole source** to provide this custom-armored SWAT van to Fredrick County Sheriff's Office at very competitive price. Alpine Armoring Inc. is in Chantilly, Virginia and the service of the vehicle can be done at this location.

It was discussed on the phone, that there will be a weight issue with a Hi-Roof 350HD chassis, Alpine's would recommend waiting until the 2019 Mercedes-Benz Sprinter comes out in August 2018 because it has a higher payload than the Ford Transit chassis options. Alpine will sell this chassis at no extra cost. For your information, Alpine's GSA contract number is [GS-07F-93765](#).

Quote #: AQ18276-FC2 - Submitted on June 27th, 2018

<p>①</p> <p>VEHICLE:</p> <p>② QUANTITY:</p> <p>③ ARMORING:</p> <p>④ CONVERSION:</p> <p>⑤ SPECIAL PRICE:</p> <p>⑥ PAYMENT:</p> <p>⑦ COMPLETION:</p> <p>⑧ WARRANTY:</p> <p>⑨ VALIDITY:</p>	<p><u>New custom-armored 2018 Ford Transit 350HD Extended SWAT Van (V6 Gasoline Engine w/ Auto Trans) – Client's Choice of Color.</u> We are also honoring the same price of \$172,800 of the previously quoted armored Ford Transit and match it for a <u>2018 Mercedes-Benz Sprinter</u> van model with exact or comparable armoring spec</p> <p>One (1)</p> <p>A9/NIJ III/B6+</p> <p>Complete SWAT Truck Conversion based on protection level A9/NIJ III/B6+ using certified ballistic steel and glass. See Below.</p> <p>\$172,800 - Price includes <u>the vehicle itself, custom-armoring conversion, and all the added accessories, as shown below</u></p> <p>50% at the time of the order and 50% prior to shipping.</p> <p><u>10 to 15 weeks</u> from receipt of 50% deposit and receipt of Frederick County's Purchase Order</p> <p>Full one year on all parts and labor, recognized anywhere in US</p> <p>This quote is valid until <u>August 15th, 2018</u></p>
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Standard armoring for the above quote is shown below. A more detailed quote/invoice and further information will be provided once the order is finalized:

<p>①</p> <p>OVERALL:</p> <p>②</p> <p>GLASS:</p> <p>③</p> <p>OPAQUE:</p> <p>④</p> <p>ROOF & FLOOR:</p> <p>⑤</p> <p>OVERLAPS:</p> <p>⑥</p> <p>FIREWALLS:</p> <p>⑦</p> <p>FUEL TANK:</p> <p>⑧</p> <p>RUNFLATS:</p>	<p>Full protection against high power rifles (A9/NIJ III) including <u>AK47, 7.62 x 39, 5.56 x 45, 7.62 x 51, M80 Ball and other equally powerful weapons (A9/B6+)</u></p> <p>All original glass pieces are replaced with high quality no spall laboratory tested NIJ III Multi-layered certified ballistic polycarbonate/glass</p> <p>All opaque material surrounding the passenger area, and more are replaced with hardened laboratory tested certified ballistic steel</p> <p>Protection for the roof (at an angle) & Floor (protection including DM51 grenade/fragmentation)</p> <p>All overlap areas are protected separately with multilayered padding on both sides</p> <p>Patented design armoring for firewall and all rear wheel wells</p> <p>Fuel tank is ballistically and independently protected on all sides</p> <p>A full set of Heavy Duty Run Flats are inserted on all six wheels & spare tire</p>
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- ⑨ **COMPONENTS:** Separate ballistic protection for the battery box, black box/computer module
- ⑩ **ACCESSORIES:** Intercom system with miniature microphones to communicate with the outside
- ⑪ **ACCESSORIES:** Multi-sound Public Address (P/A) and US coded siren system
- ⑫ **ACCESSORIES:** Red & Blue Strobe Lights (mounted inside the front grill)
- ⑬ **ACCESSORIES:** Custom Tail Pipe Protection

Client's Additional Requested Options (included in the quote):

- A) *Red/White Interior Dome Light*
- B) *24" Monitor. 360 Degree Camera System (4 cameras) with DVR Recorder (1 TB Memory)*
- C) *Rear Compartment A/C and Heater*
- D) *Warning Triangle x2*
- E) *HD Removable Rear Steps with Handle*
- F) *Bench Seating Configuration with 2 point Seatbelts*
- G) *Rear Door Handle relocated to Interior to allow both rear doors to open simultaneously*
- H) *Handheld Fire Extinguisher x1 (5lbs.)*
- I) *Tow Rope (25ft.)*
- J) *Interior Grab Rails*
- K) *Rear Door Custom Door Stops to lock at 90 degrees*
- L) *Mounts for Rear Compartment Privacy Curtain*
- M) *Upgraded 5 Ton Jack and Tire Iron*
- N) *Custom Breaching Tool Storage*
- O) *First Aid Kit (DOT Approved)*









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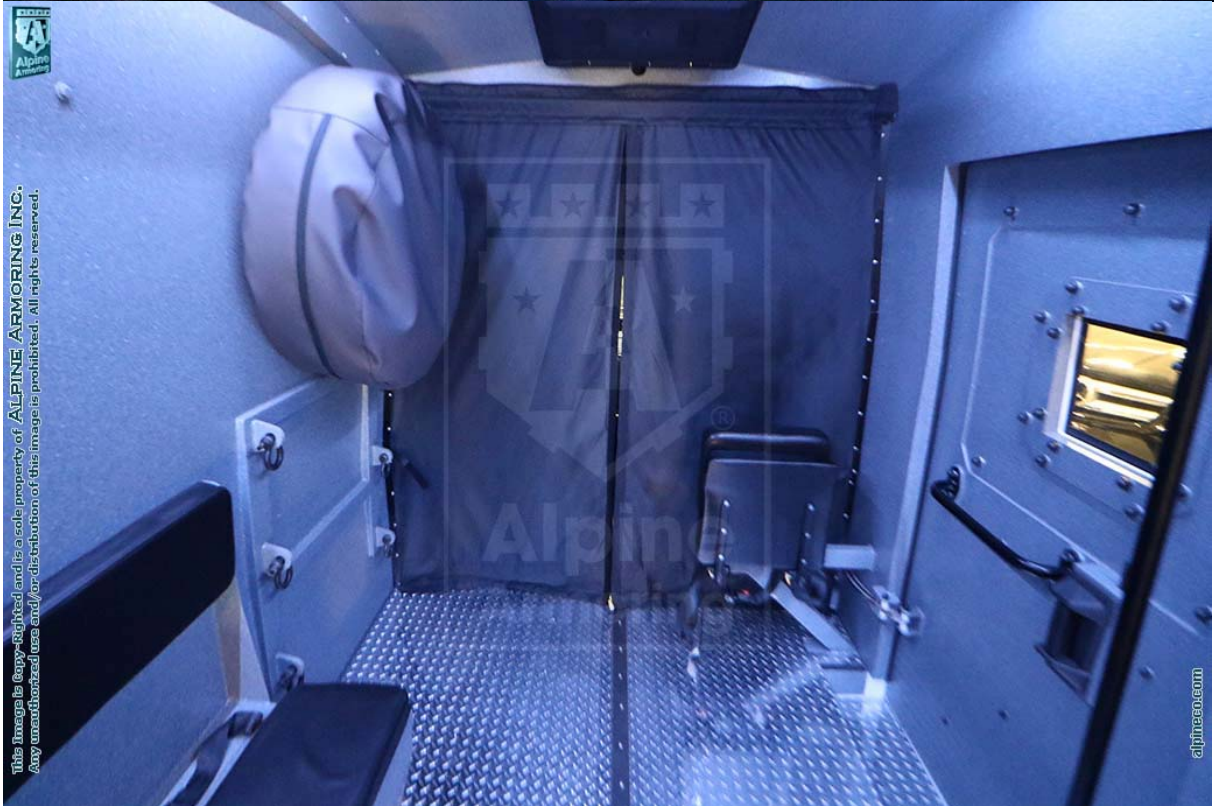


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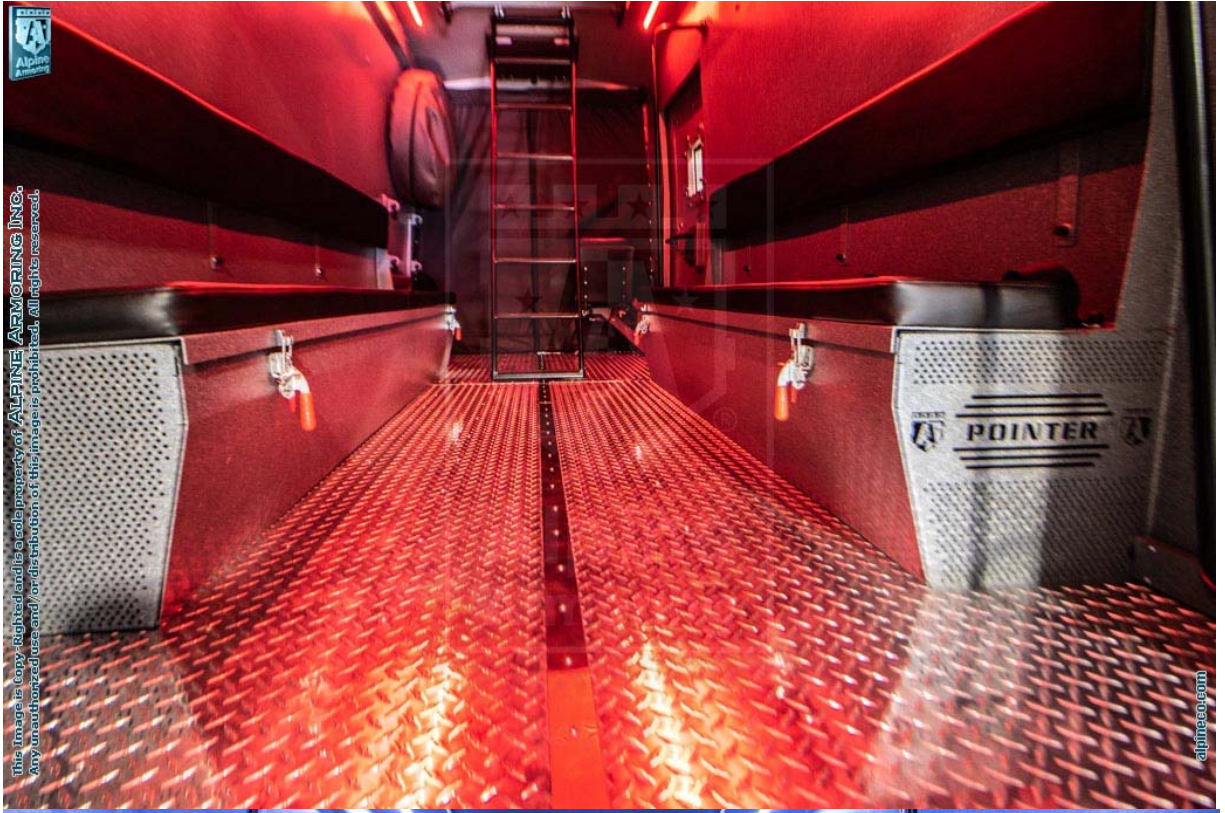
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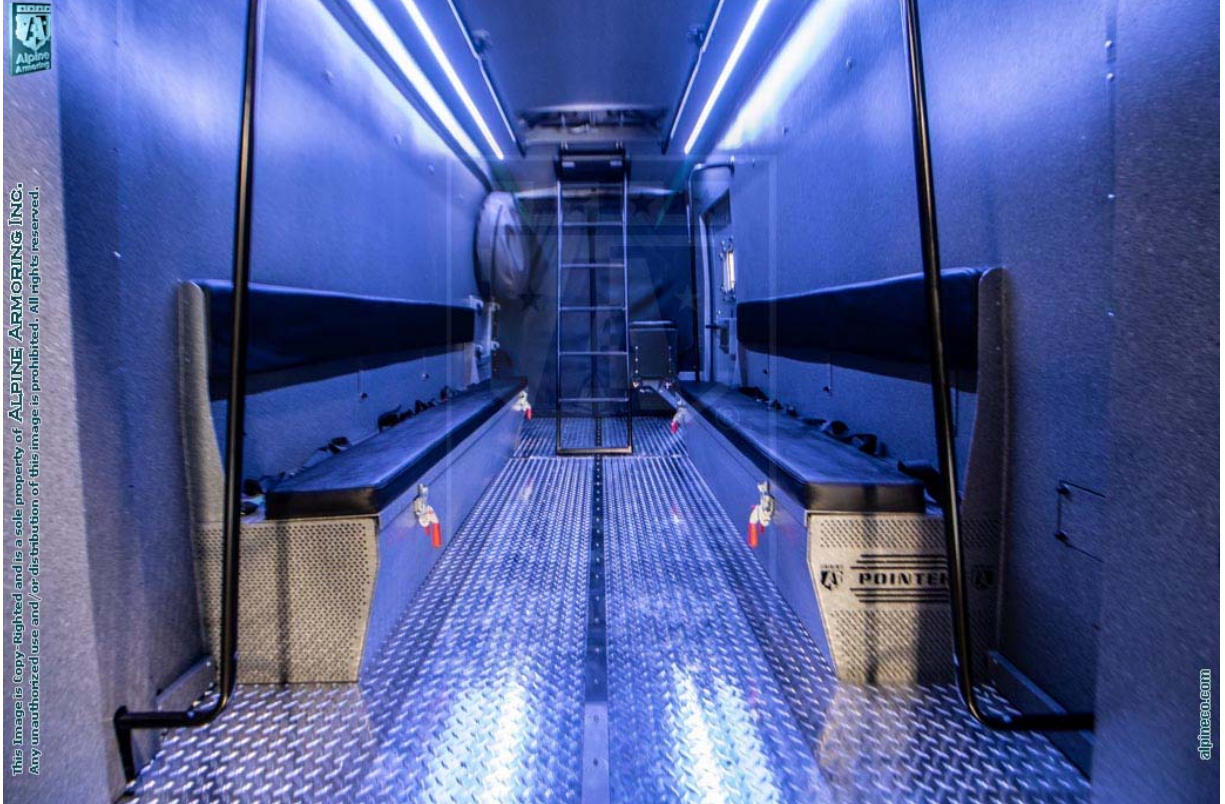
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2017 and 2018 SWAT team callout case information has been provided by the Sheriff and is available upon request.



COUNTY of FREDERICK

Jay E. Tibbs

Deputy County Administrator

540/665-5666
Fax 540/667-0370

E-mail:
jtibbs@fcva.us

TO: Finance Committee

FROM: Jay E. Tibbs., Deputy County Administrator *Jay E. Tibbs*

DATE: August 8, 2018

8/8/2018 (FY18)

G/L balance:

RE: Carry Forward for Repair & Maintenance – Building Projects
(GL# 4-010-043404-3004-000-003)

\$75,248

This is a request for a General Fund supplemental appropriation in the amount of **\$31,044.00**. This amount represents a carry forward request for the following projects:

1. **\$13,780.00** for Façade-Masonry Joint Sealant Replacement and Building Sealant Replacement at 107 N. Kent Street. This project was awarded in the spring of FY 18, but due to the weather did not get completed until July 2018.
2. **\$2,616.00** for replacement of carpet in the Health Department. Carpet squares were ordered in FY18 but have not yet been received.
3. **\$14,648.00** for replacement of carpet in the Treasurer's Office. Carpet squares were ordered in FY18 but have not yet been received.

All projects were procured in FY18 utilizing standing purchase order #17700. Unfortunately, a standing purchase order does not encumber the funds for these projects.

We respectfully request approval of these carry-forward funds.

Should you have any questions, please do not hesitate to contact me.

Frederick County Board of Supervisor's

Finance/Audit Committee Charter

I. Organization

There shall be a committee of the Board of Supervisors ("Board") of Frederick County, Virginia ("County") known as the Finance Committee ("Committee"). The Committee shall be comprised of three (3) members of the Board of Supervisors who will be appointed by the Chairman of the Board, with one appointed as Chair, three (3) citizen members as appointed by the Chairman of the Board, and two (2) non-voting liaisons: the County Treasurer and the County Commissioner of the Revenue. The Finance Director will serve as secretary of the Committee with the duties including preparing agendas and reports to the Board. This Charter shall govern the Committee with regard to its duties and responsibilities. The goal of the Committee shall be to provide oversight for all financial policies, procurement policy, financial planning, risk management, debt issuance, budget development and other fiscal related issues.

II. Purpose

The primary function of the Committee is to review matters of a financial nature including proposed changes to fiscal/procurement policies and the review and recommendation for matters of a financial nature coming forward to the Board including, but not limited to, supplemental appropriations, transfers and contracts. The Committee's primary duties and responsibilities are as follows:

- To provide to the Board means for determining the manner in which policies, programs, and resources authorized by the Board are being deployed by management consistent with the intent of the Board and in compliance with all appropriate statutes, ordinances, and directives.
- Develop and submit reports, draft policies and/or recommendations regarding audits and the finances of the County to the full Board for its consideration.
- To serve as the Audit Committee to assist the Board in carrying out its oversight responsibilities by reviewing financial information provided in the County's annual financial report.

The Committee will primarily fulfill these responsibilities by carrying out the activities enumerated in Section IV of this Charter.

III. Meetings and Quorum

The Committee shall meet monthly or more or less frequently as circumstances dictate. The Chairman of the Board, the Chair of the Committee, or a majority of the Committee members may call or cancel meetings of the Committee. The Chair of the Committee shall prepare or approve an agenda in advance of each meeting. The County Administrator and the Director(s) with the responsibilities for finance shall be invited to all meetings. Other management officials and counsel to the Board may be invited as necessary. With the exception of Directors, the Chair may excuse any non-Committee members from attendance at any meeting or portion of any meeting. A majority of

the total Committee composition shall constitute a quorum for the purposes of conducting the business of the Committee.

IV. Responsibilities

The Committee shall have the following duties and responsibilities:

A. Finance

1. Review and advise the Board and senior management of the County with respect to finance initiatives, policies and procedures, including activities relating to procurement.

2. Provide direction during the preparation of the annual budget. Review the County Administrator's final budget proposal and provide recommendations to the Board with respect to those proposals including tax rates and fees.

3. Review and advise the Board on supplemental appropriation requests, transfers and change orders as dictated by policy.

4. Review the budgetary and financial implications of management's tactical and strategic plans.

5. Review periodic or interim budget and/or financial statements to ensure the County is operating within approved financial and budgetary allocations and that the County is appropriately safeguarding its financial resources.

B. Audit

1. Perform independent review and execute oversight of the financial reporting process, internal controls and independent auditors.

2. Provide a forum separate from management in which auditors and other interested parties can discuss the annual audit.

3. Meet with the external auditors during the entrance and exit conferences and at other times as needed or upon request of the external auditors. Review and approve the annual external audit engagement letter.

4. Manage the County's internal audit function including review and approval of the internal annual audit work plan, reports and recommendations. The internal auditor shall report functionally to the Chair of the committee or designee. The Committee chair, along with the County Administrator and Finance Director, shall conduct annual evaluations of the auditor's performance. The Committee Chairman shall participate in decisions regarding the appointment of the internal auditor and the acceptance of the internal audit plan.

C. Other Duties Related to Review, Reports and Improvement Procedures

1. Review and reassess annually the adequacy of this Charter, and conduct an annual self-assessment of this Committee's performance.

2. Report all meetings of the Committee to the Board on the matters discussed at each Committee meeting, as appropriate.

3. Perform any other activities consistent with this Charter, the County's goals, objectives and governing law, as the Committee or the Board deems necessary or appropriate.

Original: Adopted by Board of Supervisors 1/25/2012

Revisions:

9/9/2013: reduced Board of Supervisor representatives from four (4) to three (3)

9/29/2014: no changes

10/21/2015: no changes

9/13/2017: no changes

Cheryl Shiffler

From: Kristen Anderson <Andersok@fcpsk12.net>
Sent: Thursday, July 19, 2018 11:13 AM
To: Cheryl Shiffler
Cc: Patty Camery
Subject: FY19 School Operating Original Budget by State Category

Hi Cheryl,

Hope your summer is going well. Below is our operating fund budget by state category as adopted by the school board on April 17, 2018.

FY19 School Operating Fund Original Budget
by State Category

Instruction	127,691,036
Administration and Attendance & Health	7,580,713
Pupil Transportation	9,404,148
Operations & Maintenance	14,989,146
Food Services	17,950
Facilities	369,174
Transfers	543,298
Technology	7,321,497
Contingency Reserve	538,718
Total Operating Fund	\$ 168,455,680

Please remember that contingency reserve reflects the difference between the House and Senate versions of the state budget at the time of county budget adoption.

Hope this helps.

Thanks,
Kristen

Kristen D. Anderson, MBA
Assistant Director of Finance
Frederick County Public Schools
1415 Amherst Street
Winchester, VA 22604
email: andersok@fcpsk12.net
phone: 540-662-3889 ext. 88213

Code of Virginia
Title 22.1. Education
Chapter 8. Public School Funds



§ 22.1-115. System of accounting; statements of funds available; classification of expenditures.

The State Board, in conjunction with the Auditor of Public Accounts, shall establish and require of each school division a modern system of accounting for all school funds, state and local, and the treasurer or other fiscal agent of each school division shall render each month to the school board a statement of the funds in his hands available for school purposes. The Board shall prescribe the following major classifications for expenditures of school funds: (i) instruction, (ii) administration, attendance and health, (iii) pupil transportation, (iv) operation and maintenance, (v) school food services and other noninstructional operations, (vi) facilities, (vii) debt and fund transfers, (viii) technology, and (ix) contingency reserves.

Code 1950, § 22-143; 1979, c. 630; 1980, c. 559; 1984, c. 130; 1989, c. 94; 2002, c. 470; 2008, c. 131.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

7/18/2018

 Virginia Law Library
The Code of Virginia, Constitution of Virginia, Charters, Authorities, Compacts and Uncodified Acts are now available in both EPub and MOBI eBook formats. 

 Helpful Resources
[Virginia Code Commission](#)
[Virginia Register of Regulations](#)
[U.S. Constitution](#)

 For Developers
The Virginia Law website data is available via a web service. 

 Follow us on Twitter






Dennis D. Linaburg
Fire Chief

MEMORANDUM

TO: The Frederick County Finance Committee

FROM: Dennis D. Linaburg, Chief
Fire and Rescue Department 

SUBJECT: Community College EMS Training Information

DATE: August 14, 2018

During the July 2018 Finance Committee meeting, information related to EMS training from outside sources was requested. After contacting the EMS Program Coordinator at both Lord Fairfax Community College (LFCC) and Blue Ridge Community & Technical College (BRCTC), we have compiled the below information.

- LFCC offers one EMT-Basic program a year, the first class was offered May 2018, with a minimum of 3 students – they did not meet this minimum and class was canceled.
 - Class is 10-weeks plus Clinicals and 9-credits.
 - Required courses are Tuesday and Thursday evenings, with an eight-hour course each Saturday
 - \$1,875 per student (in-state or Business Agreement pricing, however a discount in tuition would not be available).
 - 20 Recruits = \$37,500
 - An accelerated Monday-Friday 5-week class has never been taught at LFCC and they are not sure what that would require at this time. An agreement/contract would be required.
 - 24 Volunteers = \$45,000
 - \$82,500 annually (basic training only)

- BRCTC offers two EMT-Basic course programs per year (one a semester) and is a pre-requisite to the Paramedic AAS.
 - Class is 16-weeks plus Clinicals and 8-credits
 - Required courses are Tuesdays, Thursdays, and Saturdays
 - \$1,725 per student (in-state or Business Agreement pricing, however a discount in tuition would not be available).
 - 20 Recruits = \$34,500
 - 24 Volunteers = \$41,400
 - \$75,900 annually (basic training only). Travel to the West Virginia campus would be an additional expense as all lab requirements must be completed at the campus.

- Basic EMTs must have 40 hours of CEUs every 3-years
- Advanced EMTs must have 50 hours of CEUs every 2-years
- Intermediate EMTs must have 55 hours of CEUs every 2-years
- Paramedics must have 60 hours of CEUs every 2-years
 - CEUs must meet national curriculum standards and are broken up into several required categories based on provider level.

The personnel costs for each additional Firefighter/EMT for Fiscal Year 2019 is \$68,122. While the associated costs for outside EMS training are nearly identical, this expense does not include ongoing EMS training requirements, training associated with fire response, hazardous materials, or other specialty training needs and courses conducted throughout the year.

If you have any questions or would like to further discuss the information provided, please do not hesitate to contact me.

DDL:mhn

CC: file

JULY 2018 BUDGET TRANSFERS							Page 1
DATE	DEPARTMENT/GENERAL FUND	REASON FOR TRANSFER	FROM	TO	ACCT	CODE	AMOUNT
7/1/2018	REGISTRAR	CORRECT SALARY	1302	1001	000	002	5,254.04
	TRANSFERS/CONTINGENCY		9301	5807	000	001	(5,254.04)
7/17/2018	PUBLIC SAFETY COMMUNICATION	EMERGENCY EQUIPMENT REPAIR	3506	3004	000	001	(17,150.00)
	PUBLIC SAFETY COMMUNICATION		3506	5407	000	000	17,150.00
7/17/2018	COUNTY OFFICE BUILDINGS/COURTHOUSE	PHONE BILL FOR FREDERICK COUNTY MIDDLE SCHOOL	4304	5101	000	000	(104.76)
	COUNTY OFFICE BUILDINGS/COURTHOUSE		4304	5204	000	010	104.76
7/17/2018	COMMONWEALTH'S ATTORNEY	TO FUND OFFICE SUPPLIES	2201	3002	000	000	(1,000.00)
	COMMONWEALTH'S ATTORNEY		2201	5401	000	000	1,000.00
7/20/2018	COUNTY OFFICE BUILDINGS/COURTHOUSE	TEST,INSPECT&REPAIR BOILERS/FREDERICK COUNTY MIDDLE SCHOOL	4304	3004	000	003	(2,756.00)
	COUNTY OFFICE BUILDINGS/COURTHOUSE		4304	3004	000	011	2,756.00
7/26/2018	SHERIFF	BREACHING TOOL - SWAT EQUIPMENT	3102	5409	000	002	(10,395.00)
	SHERIFF		3102	8001	000	000	10,395.00
7/31/2018	ALL GENERAL FUND DEPARTMENTS 1101-8301	CORRECT VRS	ALL	0	000	000	77,163.53
	TRANSFERS/CONTINGENCY		9301	5807	000	001	(77,163.53)
8/1/2018	COUNTY OFFICE BUILDINGS/COURTHOUSE	RENTAL OF 40' LADDER TO CAULK WINDOWS /COUNTY OFFICE BLDG.	4304	5415	000	000	(50.60)
	COUNTY OFFICE BUILDINGS/COURTHOUSE		4304	9001	000	000	50.60
8/7/2018	INFORMATION TECHNOLOGY	TO COVER PLANET TECHNOLOGIES CONTRACT	1220	3005	000	000	(1,700.00)
	INFORMATION TECHNOLOGY		1220	3010	000	000	1,700.00

AP250	8/09/2018	COUNTY OF FREDERICK VA.	OPEN PURCHASE ORDERS	* OPEN *	PAGE 1		
PERIOD-	- 2018/06						
FO#	VEND#	NAME	FUND-DEPT-LOC-ACCT	DATE	\$ AMOUNT \$	APPRVD BY	FO Description
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22295	004569	DELL MARKETING L P	4010-012030-5401-000-000-	6/28/2018	5,288.14		
				DEPARTMENT TOTAL-	-----		
					5,288.14 *		
				DEPARTMENT TOTAL-	-----		
					.00 *		
22289	010099	ERITE COMPUTERS	4010-012100-5401-000-000-	6/20/2018	5,300.00		
				DEPARTMENT TOTAL-	-----		
					5,300.00 *		
				DEPARTMENT TOTAL-	-----		
					.00 *		
22296	004466	DELL FINANCIAL SERVICES	4010-012200-5401-000-004-	6/29/2018	25,370.38		
				DEPARTMENT TOTAL-	-----		
					25,370.38 *		
22279	007899	CELLERITE USA CORP	4010-031020-5401-000-000-	6/14/2018	6,480.00		
22291	010715	RCS SECURITY INC	4010-031020-5409-000-000-	6/26/2018	2,751.60		
22287	009206	SAPARILAND	4010-031020-5409-000-002-	6/20/2018	4,512.32		
22277	010405	SUPERION LLC	4010-031020-5409-000-005-	6/14/2018	4,540.00		
22158	005254	BRATEMAN S INC	4010-031020-5410-000-000-	9/07/2017	4,263.00		
22199	005205	CALLS LLC	4010-031020-5410-000-000-	4/20/2018	5,650.00		
22118	010296	TACTICAL DISTRIBUTORS	4010-031020-5410-000-001-	6/08/2017	5,276.64		
				DEPARTMENT TOTAL-	-----		
					33,473.56 *		
22250	005329	COLONIAL FORD TRUCK SALES	4010-034010-8005-000-000-	4/30/2018	55,570.50		
				DEPARTMENT TOTAL-	-----		
					55,570.50 *		
22215	004649	PHYSIO-CONTROL INC	4010-035050-3004-000-001-	4/20/2018	334.64		
22285	004981	TRICK TRUCKS SEVEN INC	4010-035050-5408-000-000-	6/15/2018	3,931.90		
22275	006651	NAPECO INC	4010-035050-5410-000-000-	6/13/2018	5,712.00		
22283	005769	MUNICIPAL EMERGENCY SERVI	4010-035050-5410-000-000-	6/15/2018	47,300.00		
22294	005769	MUNICIPAL EMERGENCY SERVI	4010-035050-5413-000-000-	6/27/2018	9,067.50		
22272	005211	SAFEWARE INC	4010-035050-5605-000-002-	7/23/2018	8,696.09		
22271	000390	MOTOROLA SOLUTIONS INC	4010-035050-8003-000-000-	6/11/2018	7,541.68		
22254	005329	COLONIAL FORD TRUCK SALES	4010-035050-8005-000-000-	5/01/2018	60,857.16		
22288	007692	EAST COAST EMERGENCY	4010-035050-8005-000-000-	6/20/2018	10,230.18		
22292	007692	EAST COAST EMERGENCY	4010-035050-8005-000-000-	6/26/2018	8,662.61		
22203	005769	MUNICIPAL EMERGENCY SERVI	4010-035050-8009-000-000-	7/23/2018	19,961.25		
22276	007019	COMMERCIAL LAUNDRY EQUIP	4010-035050-8009-000-000-	6/13/2018	16,664.00		
22284	006966	WITMER PUBLIC SAFETY	4010-035050-8009-000-000-	6/15/2018	14,409.80		
22286	010779	ISIMULATE LLC	4010-035050-8009-000-000-	6/19/2018	33,120.00		
				DEPARTMENT TOTAL-	-----		
					246,488.81 *		

PERIOD-	8/09/2018	COUNTY OF FREDERICK VA.	OPEN PURCHASE ORDERS	* OPEN *	PAGE 2		
FO#	VEND#	NAME	FUND-DEPT-LOC-ACCT	DATE	\$ AMOUNT \$	APPRVD BY	FO Description
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22208	008750	CAROUSEL INDUSTRIES OF	4010-035060-8007-000-000-	1/26/2018	40,438.46		
22209	010578	WEST SAFETY SOLUTIONS	4010-035060-8007-000-000-	1/26/2018	30,375.00		
				DEPARTMENT TOTAL-	-----		
					70,813.46 *		
22248	005329	COLONIAL FORD TRUCK SALES	4010-042010-8005-000-000-	4/30/2018	28,408.35		
				DEPARTMENT TOTAL-	-----		
					28,408.35 *		
22211	005995	MID-ATLANTIC WASTE SYSTEM	4010-042030-8006-000-000-	2/01/2018	75,300.00		
				DEPARTMENT TOTAL-	-----		
					75,300.00 *		
22269	005035	TRANE U.S. INC	4010-043040-8001-000-000-	6/08/2018	7,843.00		
22273	006224	BOLAND	4010-043040-8001-000-000-	6/11/2018	17,563.00		
22282	006224	BOLAND	4010-043040-8001-000-000-	6/15/2018	32,400.00		
22281	004942	FRITCHEIT CONTROLS INC	4010-043040-8001-000-005-	6/15/2018	37,940.00		
				DEPARTMENT TOTAL-	-----		
					95,746.00 *		
22168	010071	EXPRESS PRESS	4010-071040-5410-000-000-	6/21/2018	2,185.30		
22229	006011	AMERICAN LIGHTING LLC	4010-071040-5412-000-000-	4/20/2018	1,601.60		
				DEPARTMENT TOTAL-	-----		
					3,786.90 *		
22242	009762	VIRGINIA RIGGERS INC	4010-071090-3004-000-003-	4/19/2018	35,940.00		
22230	005701	TRINITY TURF INC	4010-071090-5403-000-000-	5/23/2018	318.95		
22258	005329	COLONIAL FORD TRUCK SALES	4010-071090-8005-000-000-	5/14/2018	28,692.15		
22143	004597	GREENWAY ENGINEERING	4010-071090-8900-000-000-	5/23/2018	2,138.62		
22249	010708	FUDG INTERBUILD INC	4010-071090-8900-000-000-	4/30/2018	193,000.00		
				DEPARTMENT TOTAL-	-----		
					260,089.72 *		
22230	005701	TRINITY TURF INC	4010-071100-5403-000-000-	5/23/2018	241.45		
22293	002497	TURF EQUIPMENT & SUPPLY	4010-071100-8005-000-000-	6/26/2018	18,352.85		
22183	010531	MEIRO RECREATION INC	4010-071100-8900-000-000-	3/23/2018	40,355.15		
				DEPARTMENT TOTAL-	-----		
					58,949.45 *		
22257	002668	R K CHEVROLET INC	4010-081010-8005-000-000-	5/11/2018	28,447.40		
				DEPARTMENT TOTAL-	-----		
					28,447.40 *		
				FUND TOTAL-	-----		
					993,032.67 *		
22226	008568	ATLANTIC TACTICAL INC	4011-033010-5409-000-000-	3/08/2018	9,915.45		
22262	004863	TOWN POLICE SUPPLY OF	4011-033010-5409-000-000-	5/25/2018	2,858.00		

AP250 8/09/2018		COUNTY OF FREDERICK VA.		OPEN PURCHASE ORDERS	* OPEN *	PAGE 3	
PERIOD-	- 2018/06						
FO#	VEND#	NAME	FUND-DEPT-LOC-ACCT	DATE	\$ AMOUNT \$		APPRVD BY PO Description
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22268	007981	WINCHESTER RESTAURANT	4011-033010-8001-000-000-	6/04/2018	8,289.00		
22270	010754	ADANI SYSTEMS INC	4011-033010-8001-000-000-	6/08/2018	179,434.38		
22214	005802	SHEEHY FORD OF RICHMOND	4011-033010-8005-000-000-	2/05/2018	30,055.13		
22234	002411	SHEEHY FORD	4011-033010-8005-000-000-	4/05/2018	6,495.96		
				DEPARTMENT TOTAL-	-----		
					237,047.92 *		
				FUND TOTAL-	-----		
					237,047.92 *		
22228	005329	COLONIAL FORD TRUCK SALES	4012-042040-8005-000-000-	3/08/2018	29,368.55		
22255	001230	ALEAN TRACTOR CO INC	4012-042040-8006-000-000-	5/03/2018	345,228.00		
22290	000394	WINCHESTER EQUIPMENT CO	4012-042040-8006-000-000-	6/25/2018	8,783.00		
				DEPARTMENT TOTAL-	-----		
					383,379.55 *		
				FUND TOTAL-	-----		
					383,379.55 *		
				DEPARTMENT TOTAL-	-----		
					.00 *		
				FUND TOTAL-	-----		
					.00 *		
22236	003802	DELTA AIRPORT CONSULTANTS	4085-081030-8801-000-160-	7/12/2018	32,046.00		
22165	003802	DELTA AIRPORT CONSULTANTS	4085-081030-8801-000-204-	7/12/2018	7,437.95		
22166	010502	GRAHAM COUNTY LAND	4085-081030-8801-000-204-	12/27/2017	32,690.00		
				DEPARTMENT TOTAL-	-----		
					72,173.95 *		
				FUND TOTAL-	-----		
					72,173.95 *		

					1,685,634.09 *		

Account Description	Fund Description	PO#	Vendor Name	PO Date	Balance	Item Description
Purchased Services	School Operating Fund	50609	OWPR	12/22/2016	2,064.96	Civil Engineering Services VDOT Route 522
Purchased Services	School Operating Fund	20180680	Virginia Property Group, Inc.	03/15/2018	1,750.00	Fee-Find Land for the New Aylor
Purchased Services	School Operating Fund	20170081	OWPR	02/24/2017	21,000.00	A&E design svcs for stormwater MHS
Purchased Services	School Operating Fund	20180609	OWPR	01/22/2018	2,576.03	REAMS A&E SVC
Purchased Services	School Operating Fund	20180773	OWPR	05/11/2018	10,500.00	JWHS HVAC engineering
Purchased Services	School Operating Fund	20180816	OWPR	05/30/2018	8,299.93	SWES A&E modulars
Purchased Services	School Operating Fund	20180835	OWPR	05/31/2018	3,500.00	ADMIN A&E (Insurance Claim)
Repairs and Maintenance	School Operating Fund	20180556	OWPR	12/08/2017	2,100.00	REAMS CO2 study
Repairs and Maintenance	School Operating Fund	20180599	Architectural Products of Virginia	01/16/2018	13,744.50	SWAT boxes
Repairs and Maintenance	School Operating Fund	20180618	Mover Dudes, In	01/25/2018	5,462.00	SBO Annex move (Insurance Claim)
Repairs and Maintenance	School Operating Fund	20180642	Pritchett Controls, Inc.	02/08/2018	9,970.00	JWHS connect network
Repairs and Maintenance	School Operating Fund	20180711	Patriot Fire & Security	04/13/2018	4,890.00	REAMS fire safety equipment
Repairs and Maintenance	School Operating Fund	20180714	Viola Engineering, PC	04/17/2018	587.75	REAMS testing
Repairs and Maintenance	School Operating Fund	20180723	Confederate Contractors	04/23/2018	500.00	Admin Annex repairs (Insurance Claim)
Repairs and Maintenance	School Operating Fund	20180725	Hi-Tek Biz, LLC	04/23/2018	23,365.87	REAMS elec install
Repairs and Maintenance	School Operating Fund	20180785	Stoney Ridge Fencing, LLC	05/16/2018	2,500.00	REAMS modular fencing
Repairs and Maintenance	School Operating Fund	20180795	Greenway Engineering	05/17/2018	6,140.00	WATER TESTING
Repairs and Maintenance	School Operating Fund	20180818	Viola Engineering, PC	05/30/2018	850.00	SWES modular testing
Repairs and Maintenance	School Operating Fund	20180842	Miller & Anderson, Inc.	06/04/2018	4,988.00	ANNEX renovations (Insurance Claim)
Repairs and Maintenance	School Operating Fund	20180851	Confederate Contractors	06/05/2018	475.00	RRES build walls
Lease/Rent of Buildings	School Operating Fund	20180607	McGrath RentCorp and Subsidiaries	01/19/2018	145,276.00	REAMS modulars
Lease/Rent of Buildings	School Operating Fund	20180838	McGrath RentCorp and Subsidiaries	06/01/2018	66,599.00	SWES modulars
Repair & Maint Parts Supplies	School Operating Fund	20180197	Diversified Educational Systems, Inc.	07/24/2017	10,258.00	CLASSROOM FURNITURE BHES
Other Operating Supplies	School Operating Fund	20180684	Knoll, Inc.	03/23/2018	13,417.14	Furniture Install Annex Cubicles (Insurance Claim)
Other Operating Supplies	School Operating Fund	20180746	Miller's Supplies At Work	05/02/2018	529.00	Conference Table for IT Dept.
Instructional Materials	School Operating Fund	20180861	Pearson	06/05/2018	6,501.60	CTE Textbooks
Instructional Materials	School Operating Fund	20180836	Diversified Educational Systems, Inc.	05/31/2018	21,608.00	classroom furniture (Redbud/Stonewall)
Instructional Materials	School Operating Fund	20180753	Virco Inc.	05/07/2018	4,306.50	chairs/tables for Library REAMS
Software/Online Content	School Operating Fund	20180759	Tyler Technologies, Inc.	05/08/2018	31,642.34	Munis and SIS Implementation/Support
Noncapitalized Tech Hardware	School Operating Fund	20180840	CDW Government, LLC	06/01/2018	770.00	Laptop for Missy McDonald
Noncapitalized Tech Hardware	School Operating Fund	20180877	Innovative Systems & Solutions	06/11/2018	1,807.95	Cisco IP Phones
Noncapitalized Tech Hardware	School Operating Fund	20180898	CDW Government, LLC	06/20/2018	18,400.00	Chromebooks
Noncapitalized Tech Hardware	School Operating Fund	20180899	Troxell Communications, Inc.	06/20/2018	1,649.00	Printers for FCMS
Noncapitalized Tech Hardware	School Operating Fund	20180903	CDW Government, LLC	06/21/2018	9,200.00	Chromebooks
Capital Outlay Replacement	School Operating Fund	20180627	Floor Shop	01/31/2018	24,717.00	SBO Floor Covering (Insurance Claim)
Capital Outlay Replacement	School Operating Fund	20180832	Architectural Products of Virginia	05/30/2018	19,019.00	BHES frame, door, hardware rep
Capital Outlay Replacement	School Operating Fund	20180881	Southern Refrigeration Corp	06/12/2018	25,665.00	GES Cooling Tower Repair
Capital Outlay Replacement	School Operating Fund	20180900	The Floor Shop of Winchester, Inc.	06/20/2018	6,827.88	Bass-Hoover Gym Floor (Insurance Claim)
Capital Outlay Additions	School Operating Fund	20180601	OWPR	01/17/2018	9,405.00	IHES design svc
Total Fund 50	School Operating Fund				542,862.45	
Capital Outlay Replacement	Capital Projects Fund	20180564	Don Largent Roofing, Inc.	12/14/2017	101,932.00	NREP roof replacement
Capital Outlay Replacement	Capital Projects Fund	20180565	Anderson Roofing & Sheet Metal	12/14/2017	124,062.00	RRES roof replacement
Repairs and Maintenance	Capital Projects Fund	20180617	OWPR	01/25/2018	13,500.00	Softball Field Improvements at Sherando Park
Capital Outlay Additions	Capital Projects Fund	20180676	Architectural Products of Virginia	03/15/2018	20,875.00	DJH Security Upgrade
Capital Outlay Additions	Capital Projects Fund	20180677	Architectural Products of Virginia	03/15/2018	20,937.00	JWHS Security Upgrade
Capital Outlay Additions	Capital Projects Fund	20180678	Architectural Products of Virginia	03/15/2018	20,704.00	SHS Security Upgrade
Capital Outlay Additions	Capital Projects Fund	20180679	Architectural Products of Virginia	03/15/2018	16,639.00	Security upgrade
Capital Outlay Replacement	Capital Projects Fund	20180708	Encore Technology Group, LLC	04/13/2018	26,693.75	JWMS PA system
Capital Outlay Replacement	Capital Projects Fund	20180709	Encore Technology Group, LLC	04/13/2018	28,239.93	SHS PA system
Repairs and Maintenance	Capital Projects Fund	20180737	Viola Engineering, PC	04/27/2018	1,500.00	MHS stormwater mgmt upgrades
Repairs and Maintenance	Capital Projects Fund	20180786	Viola Engineering, PC	05/16/2018	1,300.00	SHS ballfield testing
Capital Outlay Additions	Capital Projects Fund	20180791	Pine Knoll Construction	05/16/2018	22,758.50	MHS Stormwater Mgmt Upgrades
Capital Outlay Replacement	Capital Projects Fund	20180793	OWPR	05/17/2018	24,000.00	SHS A&E tennis courts
Repairs and Maintenance	Capital Projects Fund	20180848	Colossal Contractors, Inc.	06/04/2018	65,900.00	RRES interior painting
Capital Outlay Replacement	Capital Projects Fund	20180862	Integrity Electrical Services	06/06/2018	13,560.00	SBO Annex elec upgrade (Insurance Claim)
Repairs and Maintenance	Capital Projects Fund	20180868	American Paint Company, LLC	06/07/2018	35,688.00	Stonewall Elementary interior
Purchased Services	Capital Projects Fund	20180883	OWPR	06/13/2018	3,000.00	OVES engineering svc
School Buses - Replacement	Capital Projects Fund	20180478	Blue Bird Bus Sales of Pittsburgh, Inc.	10/20/2017	461,861.00	5 School Buses (Received and waiting on replacements due to corrosion)
Total Fund 59	Capital Projects Fund				1,003,150.18	
Purchased Services	Construction Fund	46469	OWPR	12/22/2016	236,000.00	A&E 4th HS
Purchased Services	Construction Fund	49808	OWPR	12/22/2016	7,770.00	A&E Services for Armel Renovation
Purchased Services	Construction Fund	20180837	Grimm and Parker Architecture, Inc.	06/01/2018	453,445.59	12th Elem-Construction
Purchased Services	Construction Fund	20180858	Branch Civil, Inc.	06/05/2018	935,680.72	12th Elem Site Work Construction
Purchased Services	Construction Fund	20180890	Viola Engineering, PC	06/15/2018	79,169.00	12th Elem. Testing Services
Total Fund 60	Construction Fund				1,712,065.31	
Total All Funds					3,258,077.94	