

**Winchester Frederick County (WinFred) MPO  
TECHNICAL ADVISORY COMMITTEE (TAC) Meeting  
June 5, 2018 - 10:00 a.m.  
Frederick County Administrative Offices - First Floor Conference Room  
107 N. Kent Street, Winchester, VA**

**AGENDA**

- 1. Administrative Items:**
  - a) Welcome and Introductions
  - b) Review and approval of the May 1, 2018 Technical Advisory Committee Meeting Minutes (*Attached*)
  
- 2. Public Comment Period**
  
- 3. Transit Funding and Reforms in Virginia – Todd Horsley, DRPT**

**Action: None Requested**
  
- 4. SmartScale Applications Resolution of Support – John Madera, NSVRC**

**Action: Recommendation to Policy Board Approving the Resolution**
  
- 5. Upcoming Meeting Schedule (MPO Meetings are held at the Frederick County Administrative Offices):**
  - Project Steering Meeting: TBA
  - Policy Board: June 20, 2018
  - Technical Advisory Committee: July 5<sup>th</sup> meeting potentially cancelled
  
- 6. VDOT/DRPT/Staff Updates (10 minutes)**
  
- 7. Other Business (5 minutes)**
  
- 8. Adjourn**

**Definition of Acronyms on next page**

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# WinFred METROPOLITAN PLANNING ORGANIZATION

Frederick County ❖ City of Winchester ❖ Town of Stephens City



400 Kendrick Lane, Suite E, Front Royal, Virginia 22630  
 Phone: 540-636-8800  
 www.winfredmpo.org

## Draft Technical Advisory Committee Minutes: May 1, 2018 @ 10 a.m.

**Frederick County Administrative Offices  
 107 North Kent Street, Winchester, VA  
 First Floor Conference Room**

<b>Member Jurisdiction Representatives</b>					
	<b>Frederick County</b>		<b>VDRPT</b>		<b>Staff</b>
	Patrick Barker		Ciara Williams		Brandon Davis
✓	John Bishop	✓	Todd Horsley	✓	John Madera
✓	Mike Ruddy		<b>Winchester Airport</b>	✓	Karen Taylor
	Jay Tibbs		Serena 'Renny' Manuel	✓	Becky Sandretzky
	<b>Stephens City</b>		<b>Winchester Transit</b>		<b>Others</b>
	Mike Majher		Renee Wells		
	<b>VDOT</b>		<b>Winchester</b>		
✓	Terry Short	✓	Perry Eisenach		
	<b>Non-Voting</b>	✓	Justin Hall		
	Mack Frost, FHWA	✓	Tim Youmans		
	Tony Cho, FTA		Shawn Hershberger		
	Rusty Harrington, VA Dept. of Aviation				

**Winchester Frederick County (WinFred) MPO  
TECHNICAL ADVISORY COMMITTEE (TAC) Meeting**

**May 1, 2018 - 10:00 a.m.**

**Frederick County Administrative Offices - First Floor Conference Room  
107 N. Kent Street, Winchester, VA**

**1. Administrative Items:**

- a) Welcome and Introductions – Chairman Youmans welcomed everyone to the meeting. Mr. Bishop voted to move the North Winchester Interchange Alternatives Analysis Report (IAAR) to item 5; this was seconded by Mr. Ruddy. Motion Carried.
- b) Review and approval of the April 3, 2018 Technical Advisory Committee Meeting Minutes – Motion to approve minutes made by Mr. Ruddy; seconded by Mr. Eisenach. Motion carried.

**2. Public Comment Period**

None reported.

**3. Draft FY19 Unified Planning Work Program (UPWP)**

Ms. Taylor presented the updated UPWP with a few changes from last month's review. Ms. Taylor changed the budget in work task 5. This gives \$50,000 to the Technical Assistance for the fiscal year. Mr. Madera made changes to The North Winchester Area Plan recommended by Mr. Bishop and Mr. DeHaven. Staff and the committee reviewed the program at length. The committee recommended the following updates:

North Winchester Study – Mr. Bishop addressed item 3. Interchange Justification Report (Optional) Route 37 and Lenoir Drive extension, providing access to Stonewall Industrial Park. He suggested changing the word *optional* to *analysis* sufficient to meet Smart Scale requirements. Mr. Bishop also stated that he believes it is important to note that we are studying the closure of Welltown Road at Martinsburg Pike, with re-routing of traffic via Crown Lane and a new roadway link to Welltown Road as an alternative. Mr. Youmans noticed that there is access to and from Lenoir Drive from southbound Route 37.

Ms. Taylor presented the UPWP to the policy board last month. Mr. Bishop made a motion that we recommend to the policy board that they forward the UPWP for the 20-day public comment period with the clarifications noted earlier in the discussion. This motion was seconded by Mr. Eisenach. Motion carried.

**4. Update on the Bicycle & Pedestrian Planning Implementation Project**

Mr. Madera presented that a few years ago the Bicycle & Pedestrian Master Plan was updated for the MPO, this year they have been working with the consultant and the City to begin implementing some of the recommendations from that Plan. He presented the upcoming public workshop that will take place on May 23, 2018 from 6 - 7:30 PM at Our Health, Inc. The consultant will be presenting their initial concepts of the north south bikeway, stretching from Jubal Early and Valley Avenue all the way up to Brooke Road. They are looking to establish a safe and comfortable route for bicycling. They are also looking at developing a system of signage for the Green Circle Trail.

**5. North Winchester Interchange Alternative Analysis Report (IAAR)**

Mr. Short discussed the Kimley Horn contract. He stated that the North bound on and off ramp at 81 to Old Charlestown Road is an initial segment of the corridor that we would like to apply for Smart Scale Application for this round. To help facilitate this we already have this open opportunity with Kimley Horn and we could modify and do a break out subtask that would compliment the larger area plan that we have discussed for the upcoming fiscal year; using dollars that are already programmed in the UPTWP. Mr. Bishop stated that this has applicability for potential HSIP applications for next year. Chairman Youmans stated that the title should be changed. Mr. Madera changed the name to **North Winchester Area Plan Phase 1**.

Mr. Bishop made a motion for approval; the motion was seconded by Mr. Ruddy. Motion carried.

**6. Upcoming Meeting Schedule (MPO Meetings are held at the Frederick County Administrative Offices):**

- Project Steering Meeting: TBA
- Policy Board: May16, 2018
- Technical Advisory Committee: June 5, 2018

**7. VDOT/DRPT/Staff Updates**

Mr. Short presented the following updates:

Memorandum of understanding – has to be updated every 4 years, staff is working to have it finalized and brought to the next meeting for the chairman’s approval. The policy board will have to give authorization for the chairman to sign it on the MPO’s behalf.

The deadline to submit Smart Scale Pre-Applications is June 1<sup>st</sup>.

SYIP meeting is Thursday, May 3<sup>rd</sup> in Staunton.

I-81Update - there will be two meetings held in the district in the month of June, with a highly inclusive public process. One meeting will be held at Lord Fairfax Community College and the other will be held at Blue Ridge Community College. The study is on tolling, economic impacts of freight, and project identifications. November 30<sup>th</sup> is VDOT’s deadline to get this to the CTB.

Regarding the Route 11 North study, Mr. Short had a long discussion with WSP and they would like to schedule a July 10<sup>th</sup> citizen information meeting for the STARS study. Mr. Short wants to get the CIM done in advance before the August 1<sup>st</sup> application.

Mr. Short presented the STARS discussion and quickly reviewed the STARS recommendations of refinement from the last steering committee meeting that was held and make sure there were no aversions that needed to be made before finalization. The committee discussed this and made changes as needed.

**8. Other Business - None reported.**

Meeting adjourned at 11:00 a.m.

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