

Frederick County Electoral Board

Administration Building
107 North Kent Street
Winchester, VA 22601

AGENDA

Tuesday, March 6, 2018

5:30 p.m.

1. Call to Order
2. Adopt Agenda
3. Approve minutes of 2/06/2018
4. Reorganization of Electoral Board pursuant to the Code of Virginia
5. Updates and Approval of 2018 Security Plan
6. Updates on possible June 12, 2018 Democratic and Republican Primaries – ELECT will send notification if held by April 6, 2018
 - A. Proposed Budget for June 12, 2018 Primaries
 - B. Preparation for June 12, 2018 Primaries
 - (1) Appoint Number of Officers of Election – Precincts & Central Absentee
 - (2) Number of Machines and Election media
 - (3) Number of EPB Machines
 - (4) Paper Ballot Order
 - (5) Election Day Activities
 - (6) Schedule Canvass – Wednesday, June 13, 2018 at 12:00 noon
 - C. Schedule L & A Testing of voting equipment for June Primaries
 - Central Absentee Precinct – Tuesday, April 24, 2018 - starting at 9:00 am
 - Regular Precincts – Monday, June 4 & Tuesday, June 5, 2018 – 9:00 am to 5:00 pm
 - D. Schedule Training Dates for Officer of Election Training
 - June Primary – Fred. Cty. Administration Bldg., 107 N. Kent Street
 - Thursday, May 31, 2018 – Precincts 101 – 303 – 5:00 to 8:30 pm
 - Friday, June 1, 2018 - Precincts 401 – 603 – 5:00 to 8:30 pm
 - Special C/AC Training – Monday, May 21 & Tuesday, May 22 –
5:00 to 8:00 pm

D.(continued) Makeup Training session – Thursday, June 7, 2018 – 5:00 to 8:00 pm

7. Printing OE Training Materials Schedule

- (1) Election Day Guides
- (2) What if Guides
- (3) Provisional Ballot and Blank Form Materials
- (4) Training Manuals
- (4) Central Absentee Training Materials
- (5) Statement of Results

8. Training of Central Absentee Officers of Election – Saturday, June 9, 2018 – 10:00 am to
12:00 noon

9. Schedule Electoral Board meeting for June Democratic and Republican Primaries

- (1) ELECT notification of Primaries by Friday, April 6, 2018

Board should meet the week of April 9 – 13, 2018

- (2) Appoint Officers of Election
- (3) Training methods & other matters

10. Registrar Business

- (1) Legislative Update
- (2) 2018-2019 Budgets and Salary Supplemental request
- (3) Other Matters

11. Other Business – Machine Technician report on Training Manuals

12. Adjourn