



Finance Department
Cheryl B. Shiffler
Director

540/665-5610
Fax: 540/667-0370
E-mail: cshiffle@fcva.us

TO: Board of Supervisors
FROM: Finance Committee
DATE: February 21, 2018
SUBJECT: Finance Committee & Budget Work Session Report and Recommendations

A Finance Committee meeting was held in the First Floor Conference Room at 107 North Kent Street on Wednesday, February 21, 2018 at 3:45 p.m. All members were present. Items 1, 2, and 3 were approved under consent agenda. A budget work session followed at 4:00 p.m.

FINANCE COMMITTEE

- The Sheriff requests a General Fund supplemental appropriation in the amount of \$1,000. This amount represents a DARE donation. No local funds required. See attached memo, p. 3.
- The Sheriff requests a General Fund supplemental appropriation in the amount of \$5,051.12. This amount represents an auto claim reimbursement. No local funds required. See attached memo, p. 4.
- The Deputy County Administrator requests a General Fund supplemental appropriation in the amount of \$6,996. This amount represents a property claim reimbursement for water damage at Millwood Fire Station. No local funds required. See attached memo, p. 5.
- The VJCCA requests a General Fund budget transfer in the amount of \$25,000 from salaries to client services. No local funds required. See attached memo, p. 6. The committee recommends approval.

BUDGET WORK SESSION

- Discussions were held on the FY 2019 budget. The Frederick County Public Schools Superintendent presented the school's proposed FY2019 budget.

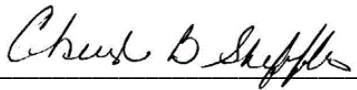
INFORMATION ONLY

1. The Deputy County Administrator provides information regarding the Triennial Applications for Real Property Tax Exemptions. See attached information, p. 7 – 52.
2. The Finance Director provides a Fund 10 Transfer Report for January 2018. See attached, p. 53.
3. The Finance Director provides financial statements ending January 31, 2018. See attached, p. 54 – 64.
4. The Finance Director provides an FY 2018 Fund Balance Report ending February 15, 2018. See attached, p. 65.
5. Frederick County has received the Distinguished Budget Presentation Award for the fiscal year 2018 budget from the Government Finance Officers Association of the United States and Canada (GFOA) for the 31st consecutive year. See the attached award letter, p. 66 – 67.

Respectfully submitted,

FINANCE COMMITTEE

Judith McCann-Slaughter, Chairman
Charles DeHaven
Gary Lofton
Angela Rudolph
Jeffrey Boppe

By 

Cheryl B. Shiffler, Finance Director

FREDERICK COUNTY SHERIFF'S OFFICE



Sheriff Lenny Millholland

Major Steve A. Hawkins

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540-662-6168
FAX 540-504-6400



TO : Angela Whitacre, – Treasurer's Office
FROM : Sheriff Lenny Millholland
SUBJECT : Donation to DARE
DATE : January 30, 2018

Attached please find a check in the amount of \$1000.00 from Puppy City. This check represents a donation to our DARE program from the Just Say No Club.

This amount can be posted to: 3-010-018990-0015 (100J).

A copy of the memo will be sent to Finance for appropriation in our operating budget line of 3102-5413-000-001.

Thank you.

LWM/ad

Cc: Finance

PUPPY CITY, LLC
3343 Valley Pike Ste 400
Winchester, VA 22602-2577

1798
68-54/514 9743

Date: 1-26-18

Pay to the Order of: DARE Program \$ 1,000.00
Frederick County Sheriff's Office

one thousand dollars no/cents Dollars

For: Donation

Photo Safe Deposit*
Deposit on back

C.S.

4/31/18

FREDERICK COUNTY SHERIFF'S OFFICE



Sheriff Lenny Millholland

Major Steve A. Hawkins

1080 COVERSTONE DRIVE
WINCHESTER, VIRGINIA 22602

540-662-6168
FAX 540-504-6400

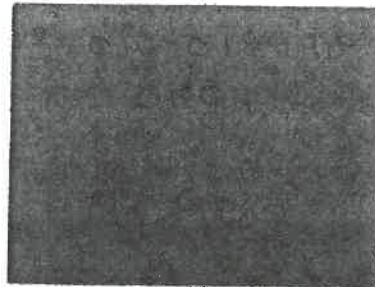


TO : Cheryl Shiffler Director of Finance
FROM : Sheriff Lenny Millholland
DATE : January 30, 2018
SUBJECT : Insurance Reimbursement

We are requesting the insurance check received in the amount of \$5,051.12 for the auto claim dated October 3, 2017 be appropriated into our budget line of 3102-3004-000-002.

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Auto Comprehensive	10/3/2017	10/3/2017		\$5,551.12	\$5,551.12
Auto Comprehensive	10/3/2017	10/3/2017		(\$500.00)	(\$500.00)

Claim Number: 0342017196475 Claimant: Frederick County Payee: Frederick County
Check Number: 279161 Total Check Amt: \$5,051.12 Event Date: 10/3/2017 Department: 034 Frederick Date of Check: 10/18/2017
Memo: Claim# 196475
Enclosure



C.S.
10/24/17
3-010-018990-0001



COUNTY of FREDERICK

Jay E. Tibbs
Deputy County Administrator

540/665-6382
Fax: 540/667-0370
E-mail: jtibbs@fcva.us

MEMORANDUM

TO: Finance Committee
FROM: Jay E. Tibbs, Deputy County Administrator *JET*
RE: Request from Supplemental Appropriation - Insurance Payment for Property Damage
DATE: February 1, 2018

The County has received an insurance payment in the amount of \$6,996.00 as payment for repair costs resulting from water damage to the Millwood Fire Station on December 1, 2017. The payment reflects the cost of repairs, minus the \$1,000 deductible. Attachments document the transaction.

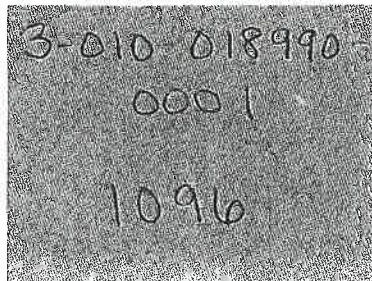
We are requesting the funds be placed back in the Millwood Fire Station's 010-043040-3004-000-021 line item.

Please let me know if I can answer any questions.



Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Property Other			RCV	\$7,996.00	\$7,996.00
Property Other			deductible	(\$1,000.00)	(\$1,000.00)

Claim Number: 0342017200259 Claimant: Frederick County Payee: Frederick County
Check Number: 291527 Total Check Amt: \$6,996.00 Event Date: 12/1/2017 Department: 034 Frederick Date of Check: 1/15/2018
Memo: LETTER



*C.S. 1/25/18
3-010-018990-0001*



Peter Roussos
COURT SERVICES DIRECTOR

26TH DISTRICT COURT
SERVICE UNIT
26 Rouss Ave., Suite 100
Winchester, VA 22601
(540) 722-7960
Fax: (540) 667-4818

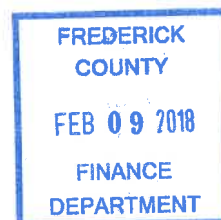
Andrew K. Block, Jr.
Director

COMMONWEALTH of VIRGINIA

Department of Juvenile Justice
Twenty-Sixth Judicial District Court Service Unit

SERVING:
Winchester City
Harrisonburg City
Clarke County
Frederick County
Page County
Rockingham County
Shenandoah County
Warren County

January 31, 2018



Ms. Cheryl Shiffler, Finance Director
107 North Kent Street
Winchester, Virginia 22601

RE: Transfer of Funds

Dear Cheryl,

Please be advised that due to vacancies in our two VJCCA funded positions with Frederick County, we would like to move \$25,000.00 from salaries (\$10,000.00 from Line Item 033030-1001-000-001 and \$15,000.00 from Line Item 033030-1001-000-002) to Supervision Plan Services (Line Item 033030-3002-000-004) to be utilized for services for our clients. No local funds will be needed as this money is solely from the VJCCA grant.

Please feel free to contact me should you have any questions.

Respectfully,

Peter Roussos, Director
26th District Court Service Unit

1001-001 bal 28,913
last pay 10/16
1001-002 bal 35,700
no pay this FY
3002-004 bal 2,499

VJCCA
AS of 2/12/18



COUNTY of FREDERICK

Jay E. Tibbs


Deputy County Administrator

540/665-5666

Fax 540/667-0370

E-mail:

jtibbs@fcva.us

TO:	Finance Committee
FROM:	Jay E. Tibbs, Deputy County Administrator 
SUBJECT:	Triennial Applications for Real Property Tax Exemptions
DATE:	February 13, 2018

Pursuant to Frederick County Code, Chapter 155 Taxation, § 155-153 B, please find attached the Triennial Applications for Real Property Tax Exemptions. This triennial filing is required by each organization which owns real property exempt from taxation as designated by the Board of Supervisors or the Virginia General Assembly.

By way of background, in 2015 the Board of Supervisors amended the Frederick County Code to designate those organizations whose property is exempted from taxation.

Attached for your reference are the applications and a listing of the organizations that have filed their application which also shows if their exemption is designated in the County Code. You will note there are three organizations which have a Board of Supervisors tax exempt designation per the County Code; however, those organizations have either sold the respective exempt parcel or the property was foreclosed. If the Committee so desires, it would be appropriate to recommend to the Board of Supervisors that the County Code be amended to remove those parcels from the designation. A public hearing before the Board of Supervisors would be required.

The forms are being presented to the Finance Committee for information only. There is no action required unless the Board desires to revoke a board-granted exemption or wishes to amend the Code to address those parcels that are no longer in the possession of the exempt organization.

Attachment

Tax Exempt Organizations - Requests filed as of 12/18/17

Designated exempt in Code

The Arc of the Northern Shenandoah Valley	X	
Belle Grove Inc.	X	
Blue Ridge Hospice	X	
Cedar Creek Battlefield Foundation	X	
Civil War Preservation Trust	NO	*Properties were acquired in intervening period.
The Fort Collier Civil War Center Inc.	X	
Frederick United Methodist Housing Development Corp.	X	
Kernstown Battlefield Association	X	
Leary Educational Foundation dba Timber Ridge School	X	
The Nature Conservancy	X	
The Salvation Army	X	
Potomac Appalachian Trail Club	X	
Shenandoah Valley Battlefield Foundation	X	
Shenandoah Valley Community Residences Inc.	X	
Stone House Foundation	X	
Westminster Canterbury of Winchester Inc.	NO	
Winchester Isaac Walton Club	X	
Winchester Frederick Co Conservation Club Inc.	X	
Woodmen of the World	X	
Youth Development Center	X	

Tax Exempt per Code but not yet filed:

NW Works (SOLD)
People to People - Project HOPE (SOLD)
Wayside Foundation for the Arts (FORECLOSED)

-



DATE: 2017

FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	The Arc of Northern Shenandoah Valley		
Organization's Federal Employer Identification No. (EIN):	23-7175475		
Contact Name:	Kevin LeVan	Phone Number:	571-247-5245
Contact Title:	Board President	Email:	Kevin.levan@me.com
Mailing Address:	PO Box 369, Stephens City, VA 22655		
Frederick County Location Address:	115, 117 Forrest drive, Winchester, VA		
Date Organization Began or Will Begin Operating in Frederick County:	1967		

1. What is the organization's purpose?

to work through education, advocacy & collaboration to serve individuals with developmental disabilities

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]: pending 501c3

3. How is the organization funded?

fundraisers & contact with community services board

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

housing for people w/disabilities, social activities, inclusive events, training, advocacy for community inclusion

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
54J-2-3-10 29482 ^{NP}	115 Forrest dr, Winc. 22603	appx. 1988	housing for people w/DD
54J-2-3-10 29483 ^{NP}	117 Forrest dr, Winc. 22603	appx. 1988	housing for people w/DD

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

5. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning pending solc3 status
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxilliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Kevin Levan	President			
Ridge White	Past President			
Shane Rose	Treasurer			
Renee Waymire	Vice President			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

unmpangse
 nichole pangse
 Owner OR
 If Business, Title: executive director
 11-15-17
 Signature Print Name (e.g., President, VP etc.) Date

*** FOR OFFICE USE ONLY ***

Date Received: 11/16/17	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: 2017
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
 Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name: Belle Grove, Inc.
 Organization's Federal Employer Identification No. (EIN): 54-1047175
 Contact Name: Kristen Laise Phone Number: 540 869 2028
 Contact Title: Executive Director Email: klaise@bellegrove.org
 Mailing Address: PO Box 537 Middletown, VA 22645
 Frederick County Location Address: 336 Belle Grove Road
 Date Organization Began or Will Begin Operating in Frederick County:

1. What is the organization's purpose?
Belle Grove Inc. preserves Belle Grove Plantation and Bowman's Fort (Shenandoah County) through stewardship & education.

2. What is the organization's federal tax designation (select one):
 501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?
Donations, selling memberships, Museum Shop sales, special events, endowment

4. What activities or services does the organization provide that enhances Frederick County and its citizens?
investments
TOURIST Attraction (economic development), Special Events (quality of life), School

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
90 A 33A	283 Belle Grove Rd Middletown VA 22645	07/2012	Historic structure, interpretation & temporary
90 A 37	3.3 Acres along Rte 11 and Water Plant Rd	05/2004	residence vacant land under easement

Drs & adult education, historical research, historic preservation

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxillary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
See attached				

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Kristen Laise Kristen Laise Owner **OR** **If Business, Title:** Executive Director 7/31/17
 Signature Print Name (e.g., President, VP etc.) Date

***** FOR OFFICE USE ONLY *****

Date Received: <u>8/3/2017</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: 2017
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Blue Ridge Hospice, Inc.		
Organization's Federal Employer Identification No. (EIN):			
Contact Name:	Cheryl S. Ringer	Phone Number:	540-313-9200
Contact Title:	CFO	Email:	cringer@blueridgehospice.org
Mailing Address:	160 Wincrest Drive, Winchester, VA 22602		
Frederick County Location Address:	160 Wincrest Drive, Winchester, VA 22602		
Date Organization Began or Will Begin Operating in Frederick County:	April 2009		

1. What is the organization's purpose?

Provide quality end of life care to patients and their families regardless of their ability to pay.

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Medicare, Medicaid, Insurance, Donations, Special Events, Thrift Shops

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Provides quality end of life care to patients and their families regardless of their ability to pay. Provides no cost grief and loss counseling to the entire community (no hospice affiliation required). Helps families affected by fires/other events by giving donated

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
64-(1)-A1	160 Wincrest Drive	3/13/2013	Receive and process donations along with providing support to our staff, thrift shops, and patients.

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]: Hospice*
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.


7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
See Attached				

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.


Cheryl S Ringer
Signature
Print Name
 Owner OR
 If Business, Title: CFO
Date
(e.g., President, VP etc.)

***** FOR OFFICE USE ONLY *****

Date Received: <u>9/7/2017</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
www.fcva.us/cor • www.fcva.us/re

DATE: _____
FILE APPLICATION TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Cedar Creek Battlefield Foundation		
Organization's Federal Employer Identification No. (EIN):	54-1474233		
Contact Name:	Joseph D'Arezzo	Phone Number:	540-869-2064
Contact Title:	President	Email:	info@ccbf.us
Mailing Address:	P.O. Box 229 Middletown, VA 22645		
Frederick County Location Address:	8437 Valley Pike Middletown, VA 22645		
Date Organization Began or Will Begin Operating in Frederick County:	1988		

1. What is the organization's purpose?

To acquire, protect and preserve lands and physical objects relating to the Battle of Cedar Creek, and to interpret them for the educational benefit of scholars and the general public.

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Public contributions and proceeds from special events.

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Protects historic property and artifacts, as well as educates the public.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
91 A 28C 90 A 32A	8340 Valley Pike	1/3/1990	Battlefield property, Heater House
90 A 55 90 A 59 A	8437 Valley Pike	3/27/1996 8/10/2000	Headquarters Lot behind Headquarters
90 A 23 A 90 A 23 B	Off Meadow Mills Road	7/25/2008 7/31/2012	Carmeuse gifts
90 A 34	Off Valley Pike	9/5/2000	Bayless/ Trenches

[continues on page 2]

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Joseph D'Arezzo	President			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Joseph D'Arezzo
 Owner *OR*
 If Business, Title: President
12/13/2017
Signature
Print Name
(e.g., President, VP etc.)
Date

***** FOR OFFICE USE ONLY *****

Date Received: <u>12/18/17</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: 2017
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Civil War Preservation Trust		
Organization's Federal Employer Identification No. (EIN):	54-1426643		
Contact Name:	Kathy Robertson	Phone Number:	202-367-1861 x7209
Contact Title:	Deputy Director of Real Estate	Email:	KROBERTSON@civilwar.org
Mailing Address:	1156 15 th St NW, Suite 900, Washington DC 20005		
Frederick County Location Address:	N/A		
Date Organization Began or Will Begin Operating in Frederick County:	1995		

1. What is the organization's purpose?

The preservation of America's battlefields, Civil War, War of 1812 and Revolutionary War

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Member donations

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Education through interpretation and trails, Preservation of open space and natural resource/historic resources

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
90-A-12	555 Veterans Road Middletown	11/30/15	Preservation;
90-A-12h	Veterans Road Middletown	11/12/15	Preservation;
63-A-17	Apple Valley Road Winchester	6/10/15	Preservation;
91-1-E	Veterans Road Middletown	8/8/17	Preservation;

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxillary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
James Lighthizer	President			
Steve Wyngarden	Assistant Secretary			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Steve Wyngarden
 Steve Wyngarden
 Owner OR
 Assistant Secretary
 11-14-17
Signature *Print Name* *If Business, Title:* *Date*
(e.g., President, VP etc.)

***** FOR OFFICE USE ONLY *****

Date Received: <u>11/15/17</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]

Far Preservation Trust-Revised List

Map No.		Property Address	Date Acquired	Use of Property
62-6-1		Ramsuer Lane, Winchester	05/29/15	Preservation
62-6-2		Ramsuer Lane, Winchester	05/29/15	Preservation
62-6-3		Ramsuer Lane, Winchester	05/29/15	Preservation
62-6-4		Ramsuer Lane, Winchester	05/29/15	Preservation
62-6-5		Ramsuer Lane, Winchester	05/29/15	Preservation
62-6-6		Ramsuer Lane, Winchester	05/29/15	Preservation
62-6-7		Ramsuer Lane, Winchester	05/29/15	Preservation
63-A-17A		Apple Valley Road	06/12/15	Preservation
63-A-17B		Apple Valley Road	06/12/15	Preservation
91A03 145 1	Section 45, Lot 1	New Middletown Subdivision	07/31/14	Preservation
91A03 145 2	Section 45, Lot 2	New Middletown Subdivision	07/31/14	Preservation
91A03 145 3	Section 45, Lot 3	New Middletown Subdivision	07/31/14	Preservation
91A03 145 4	Section 45, Lot 4	New Middletown Subdivision	07/31/14	Preservation
91A03 145 5	Section 45, Lot 5	New Middletown Subdivision	07/31/14	Preservation
91A03 145 6	Section 45, Lot 6	New Middletown Subdivision	07/31/14	Preservation
91A03 145 7	Section 45, Lot 7	New Middletown Subdivision	07/31/14	Preservation
91A03 145 8	Section 45, Lot 8	New Middletown Subdivision	07/31/14	Preservation
91A03 145 9	Section 45, Lot 9	New Middletown Subdivision	07/31/14	Preservation
91A03 145 10	Section 45, Lot 10	New Middletown Subdivision	07/31/14	Preservation
91A03 145 11	Section 45, Lot 11	New Middletown Subdivision	07/31/14	Preservation
91A03 145 12	Section 45, Lot 12	New Middletown Subdivision	07/31/14	Preservation
91A03 145 25	Section 45, Lot 25	New Middletown Subdivision	07/31/14	Preservation
91A03 145 26	Section 45, Lot 26	New Middletown Subdivision	07/31/14	Preservation
91A03 145 27	Section 45, Lot 27	New Middletown Subdivision	07/31/14	Preservation
91A03 145 28	Section 45, Lot 28	New Middletown Subdivision	07/31/14	Preservation
91A03 145 29	Section 45, Lot 29	New Middletown Subdivision	07/31/14	Preservation
91A03 145 31	Section 45, Lot 31	New Middletown Subdivision	07/31/14	Preservation
91A03 145 32	Section 45, Lot 32	New Middletown Subdivision	07/31/14	Preservation
91A03 145 33	Section 45, Lot 33	New Middletown Subdivision	07/31/14	Preservation
91A03 145 35	Section 45, Lot 35	New Middletown Subdivision	07/31/14	Preservation
91A03 145 36	Section 45, Lot 36	New Middletown Subdivision	07/31/14	Preservation
91A03 145 37	Section 45, Lot 37	New Middletown Subdivision	07/31/14	Preservation
91A03 145 38	Section 45, Lot 38	New Middletown Subdivision	07/31/14	Preservation
91A03 145 39	Section 45, Lot 39	New Middletown Subdivision	07/31/14	Preservation
91A03 145 40	Section 45, Lot 40	New Middletown Subdivision	07/31/14	Preservation
91A03 145 42	Section 45, Lot 42	New Middletown Subdivision	07/31/14	Preservation
91A03 145 46	Section 45, Lot 46	New Middletown Subdivision	07/31/14	Preservation
91A03 145 48	Section 45, Lot 48	New Middletown Subdivision	07/31/14	Preservation
91A03 146 1A	Section 46, Lot 1A	New Middletown Subdivision	07/31/14	Preservation
91A03 146 2	Section 46, Lot 2	New Middletown Subdivision	07/31/14	Preservation
91A03 146 3	Section 46, Lot 3	New Middletown Subdivision	07/31/14	Preservation
91A03 146 4	Section 46, Lot 4	New Middletown Subdivision	07/31/14	Preservation
91A03 146 5	Section 46, Lot 5	New Middletown Subdivision	07/31/14	Preservation
91A03 146 7	Section 46, Lot 7	New Middletown Subdivision	07/31/14	Preservation
91A03 146 8	Section 46, Lot 8	New Middletown Subdivision	07/31/14	Preservation
91A03 146 9	Section 46, Lot 9	New Middletown Subdivision	07/31/14	Preservation
91A03 146 10	Section 46, Lot 10	New Middletown Subdivision	07/31/14	Preservation
91A03 146 11	Section 46, Lot 11	New Middletown Subdivision	07/31/14	Preservation
91A03 146 12	Section 46, Lot 12	New Middletown Subdivision	07/31/14	Preservation
91A03 146 13	Section 46, Lot 13	New Middletown Subdivision	07/31/14	Preservation
91A03 146 14	Section 46, Lot 14	New Middletown Subdivision	07/31/14	Preservation
91A03 146 15	Section 46, Lot 15	New Middletown Subdivision	07/31/14	Preservation
91A03 146 16	Section 46, Lot 16	New Middletown Subdivision	07/31/14	Preservation
91A03 146 17	Section 46, Lot 17	New Middletown Subdivision	07/31/14	Preservation
91A03 146 18	Section 46, Lot 18	New Middletown Subdivision	07/31/14	Preservation



DATE: 2017
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

***** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. *****

Organization's Name:	The Fort Collier Civil War Center, Inc.		
Organization's Federal Employer Identification No. (EIN):	54-2028981		
Contact Name:	Katherine Sdenberger	Phone Number:	540 323-0221
Contact Title:	President	Email:	ksdenberger17@gmail.com
Mailing Address:	1454 Apple Pie Ridge Rd, Winchester VA 22603		
Frederick County Location Address:	922 Martinsburg Pike Winchester VA 22601		
Date Organization Began or Will Begin Operating in Frederick County:	2001		

1. What is the organization's purpose?

To preserve and maintain valuable Civil War sites in Winchester and Frederick County and provide visitor access.

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Private donations / rental income from tenant

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

We have Civil War Trails markers and tours of our site. Public access always.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
54 A 816	922 Martinsburg Pike	3/25/2002	Civil War Education/Preservation
56 A 18A	Rt 7, Millbank House	11/6/2013	Preservation of Valuable Civil War Site

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Katherine Solenberger, President		[REDACTED ADDRESS AND CONTACT INFO]		
John Stevens	Chairman of the Board			
Peter LaBrecque	Treasurer			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Owner OR
 If Business, Title: President Date: 8/2/17
 Signature: [Handwritten Signature] Print Name: Katherine Solenberger
(e.g., President, VP etc.)

***** FOR OFFICE USE ONLY *****

Date Received: <u>8/4/2017</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
 www.fcva.us/cor • www.fcva.us/re

DATE: 2019
 FILE APPLICATION
 TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
 Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Frederick United Methodist Housing Development Corp.		
Organization's Federal Employer Identification No. (EIN):	54-1505538		
Contact Name:	LARRY DICKENSON	Phone Number:	540-344-6861
Contact Title:	President	Email:	ldickenson@gmail.com
Mailing Address:	1706 Grandin Road SW, Roanoke, VA 24015		
Frederick County Location Address:	107 Lakeridge Drive, Stephens City, VA 22655		
Date Organization Began or Will Begin Operating in Frederick County:	06/30/1991		

1. What is the organization's purpose?
 Developer and Owner of Affordable Housing

2. What is the organization's federal tax designation (select one):
 501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?
 Cash Flow from management/operation of the property.

4. What activities or services does the organization provide that enhances Frederick County and its citizens?
 Maintains forty eight (48) units of Affordable Housing apartments.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
75-A-808	107 LAKERIDGE DRIVE STEPHENS CITY, VA 22655	12/14/1989	AFFORDABLE HOUSING APARTMENTS FOR LOW INCOME ELDERLY TENANTS

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies: Society Corporation

- Church or Religious Body or Religious Organization [provide supporting documentation] - OWNER IS AFFILIATED WITH THE VIRGINIA ANNUAL CONFERENCE OF THE UNITED METHODIST CHURCH AND RECEIVED A TAX EXEMPT DESIGNATION FROM FREDERICK COUNTY BOARD OF SUPERVISORS IN APPROXIMATELY 1990 FOR OPERATION AS LOW INCOME HOUSING FOR ELDERLY. IT HAS BEEN CONTINUALLY USED FOR SUCH PURPOSES SINCE THAT TIME.
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization [specify]: _____
- College Foundation or Alumni Association
- Recognized Farming Association [specify]: _____
- Veterans Association or Auxiliary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested. Attached

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Lawrence B. Dickenson	President			
Rev. Ernest T. Herndon	Secretary			
Jim Quinn	Vice President			
Jim Branscome	Treasurer			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Lawrence B. Dickenson
 Lawrence B. Dickenson
 Owner OR
 President
 8-04-2017
 Signature Print Name If Business, Title: (e.g., President, VP etc.) Date

*** FOR OFFICE USE ONLY ***

Date Received: <u>9/7/2017</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: 2011
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
 Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name: KERNSTOWN BATTLEFIELD ASSOCIATION

Organization's Federal Employer Identification No. (EIN): 54-1813325

Contact Name: Stephen R. Vaughn Phone Number: 757-593-8227

Contact Title: PRESIDENT Email: esrvaughn@comcast.net

Mailing Address: P.O. BOX 1327 WINCHESTER, VA 22604

Frederick County Location Address: ~~410 BARKEBARK DR WINCHESTER, VA 22602~~ 2877 MIDDLE ROAD WINCHESTER, VA 22602

Date Organization Began or Will Begin Operating in Frederick County: 01 SEP, 1996

1. What is the organization's purpose?
1. THE ACQUISITION OF THE HISTORIC KERNSTOWN BATTLEFIELD PROPERTIES.
2. THE MANAGEMENT AND MAINTENANCE OF THE KERNSTOWN BATTLEFIELD AS A HISTORIC RESOURCE.
3. IMPLEMENTATION OF A MANAGEMENT PLAN TO DEVELOP THE K. BATTLEFIELD AS PART OF THE FREDERICK COUNTY - WINCHESTER BATTLEFIELD NETWORK.

2. What is the organization's federal tax designation (select one):
 501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?
DONATIONS, SALES FROM GIFT SHOP, FUND RAISING EVENTS AND MEMBERSHIP DUES.

4. What activities or services does the organization provide that enhances Frederick County and its citizens?
1. VENUE FOR SHENANDOAH UNIVERSITY, HAUDLEY HIGH SCHOOL CROSS COUNTRY EVENTS.
2. VENUE FOR FREDERICK COUNTY HALF MARATHON.
3. CIVIL WAR STUNGE HISTORY EVENTS.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
63 A 6A	2877 MIDDLE RD., WINCH. VA	2000	HISTORIC PRESERVATION
63 A 7A	" " "	2000	CATTLE GRAZING, HAY
63 A 18	" " "	2000	" " "
63 A 18A	" " "	2000	" " "
63 A 18B	" " "	2000	" " "
63 A 18C	" " "	2000	" " "
63 A 18D	" " "	2000	" " "

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxilliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
STEPHEN VAUGHN	PRESIDENT	[REDACTED]		
DR. DAVID POWERS	VICE PRESIDENT			
DR. CHARLIE HAGAN	SECRETARY			
STEVE CAUTU	TREASURER			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Owner OR
 If Business, Title: PRESIDENT 26 OCT 2017
(e.g., President, VP etc.) Date

Stephen Vaughn Stephen Vaughn
Signature Print Name

***** FOR OFFICE USE ONLY *****

Date Received: <u>10/30/17</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: 2017
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Leary Educational Foundation dba Timber Ridge School		
Organization's Federal Employer Identification No. (EIN):	54-0885291		
Contact Name:	Robbie Marchant	Phone Number:	540 888 3456
Contact Title:	Director of Financial Services	Email:	marchant@trschoo.org
Mailing Address:	POB 3160 Winchester VA 22604		
Frederick County Location Address:	1463 New Hope Rd Cross Junction, VA 22625		
Date Organization Began or Will Begin Operating in Frederick County:	1969		

1. What is the organization's purpose?
 Residential school serving 11-21 year olds with - history of serious emotional, learning and behavioral difficulties.

2. What is the organization's federal tax designation (select one):
 501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?
 Virginia CSA, Virginia Public Schools, West Virginia DHHH, Medicaid, Donations

4. What activities or services does the organization provide that enhances Frederick County and its citizens?
 mental health and education for troubled youth

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
06 A 18	1463 New Hope Rd Cross Junction VA 22625	7/6/94	campus - residential school
11 A 36	"	4/17/00	"
06 A 17	1340 New Hope Rd Cross Junction VA 22625	1/25/2005	"

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Dr. Troy Glembo	Chairman of the Board	[REDACTED]		
Ms. Patty Taylor	Vice-chair of the board			
Mr. Dennis McLaughlin	Secretary/Treasurer of Board			
Mr. John Lamanna	Executive Director			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

John Lamanna John LAMANNA Owner OR _____ 9/31/17
 Signature Print Name If Business, Title: (e.g., President, VP etc.) Date

***** FOR OFFICE USE ONLY *****

Date Received: <u>8/3/2017</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: 8/10/2017
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	The Nature Conservancy		
Organization's Federal Employer Identification No. (EIN):			
Contact Name:	SAM TRUSLOW	Phone Number:	434-295-6106
Contact Title:	LAND Steward	Email:	STRUSLOW@TNC.ORG
Mailing Address:	490 Westfield Road Charlottesville, VA 22901		
Frederick County Location Address:	OFF 23/11 IN GORE, near VA/WV state line.		
Date Organization Began or Will Begin Operating in Frederick County:	June 1964		

1. What is the organization's purpose?

Natural resource conservation

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

private Donations

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Property is leased to Potomac Appalachian Trail Club - A portion of the TUSCARORA TRAIL runs through the property. There are also campsites maintained by PATC.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
48 A 45	N/A	June 1964	Public access to
48 A 47	N/A	" "	TUSCARORA TRAIL

All of these are open to the public.

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Locke W. Ogens	Virginia State Director			
Bill Killwell	Virginia Deputy State Director			
George Barlow	Senior Attorney			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Locke W. Ogens Owner **OR** **VIRGINIA STATE DIRECTOR** **8/11/2017**
 _____ If Business, Title: (e.g., President, VP etc.) Date
 Signature Print Name

***** FOR OFFICE USE ONLY *****

Date Received: <u>8/16/2017</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
www.fcva.us/cor * www.fcva.us/re

DATE: 8/23/17
 FILE APPLICATION
 TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
 Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name: The Salvation Army

Organization's Federal Employer Identification No. (EIN): 58-0660607

Contact Name: Kelly Durant **Phone Number:** 540-662-4777 ext 12

Contact Title: Captain **Email:** Kelly.durant@uss.salvationarmy.org

Mailing Address: PO Box 2745 Winchester, VA 22604

Frederick County Location Address: 300 Fort Collier Rd Winchester VA 22603

Date Organization Began or Will Begin Operating in Frederick County: 10/1/91

1. What is the organization's purpose?

To meet human needs without discrimination

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Donations, awards & grants (including United Way), Salvation Army Thrift Store

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

We operate a homeless shelter, host a feeding program that is open to the public, provide social services including a food pantry & Christmas programs, and operate a Thrift Store that provides low cost goods

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
54A 30F	300 Fort Collier Road Winchester, VA 22603	10/14/1991	Homeless Shelter Corps Community Center
54C 24 44	116 Cherry Hill Circle Winchester, VA 22602	1969	Housing for the Salvation Army Officers

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category or categories under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxilliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Cap. Kelly Durant	Captain			
Cap. Lesine Durant	Captain			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Kelly Durant Kelly Durant Owner OR Captain 8-21-17
 Signature Print Name If Business, Title: (e.g., President, VP etc.) Date

FOR OFFICE USE ONLY

Date Received: <u>8/22/2017</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: 9/13/17
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

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*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Potomac Appalachian Trail Club		
Organization's Federal Employer Identification No. (EIN):	53-0187508		
Contact Name:	Nicolas Hayner	Phone Number:	703 242 0315 x106
Contact Title:	Finance Coordinator	Email:	finance@pate.net
Mailing Address:	118 Park St SE Vienna, VA 22180		
Frederick County Location Address:	804 Adams Rd Winchester, VA 22603		
Date Organization Began or Will Begin Operating in Frederick County:	1930		

1. What is the organization's purpose?

Maintain over 1,000 miles of trails in PA, MD, WV, VA, including 240 miles of the Appalachian trail.

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Contributions, sale of maps and publications, cabin rentals

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Maintenance of Tuscarora Trail and trail shelters

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
49 1 2 48	N/A	8/22/03	Trail Access and compensation of trail land
48 A 37	N/A	12/14/92	"
48 A 37A	N/A	12/14/92	"
48 A 49B	N/A	12/14/92	"

See attached

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* PATC, Fuscaro Trail Maintenance
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Brewster Thackeray	Staff Director			
	See attached			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: *I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.*

James F. Tomlin
Signature
James F. Tomlin
Print Name
 Owner OR
 If Business, Title: President
(e.g., President, VP etc.)
9/12/17
Date

***** FOR OFFICE USE ONLY *****

Date Received: <u>9/15/17</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]

Map No	Property Address	Date Acquired	Use of Property
19 A 41D	804 Adams Rd. Winchester, VA	5/20/2008	Trail and trail shelter access
48 A 33A	NA	12/13/1988	Trail access and conservation of trail land
48 A 37I	NA	8/13/1991	Trail access and conservation of trail land
48 A 37R	NA	8/13/1991	Trail access and conservation of trail land
28 A 119A	NA	5/6/1982	Trail and maintenance access to Tuscarora Trail
48 A 29C	NA	10/24/1984	Pinnacle shelter site for hikers, maintained by PATC



FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
 www.fcva.us/cor • www.fcva.us/re

DATE: 2017

FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

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*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Shenandoah Valley Battlefields Foundation		
Organization's Federal Employer Identification No. (EIN):			
Contact Name:	Dan Reinhardt	Phone Number:	540-740-4545
Contact Title:	Director of Operations	Email:	dreinhardt@srbf.net
Mailing Address:	PO Box 897 New Market, VA 22844		
Frederick County Location Address:	541 Redbud Road, Winchester, VA		
Date Organization Began or Will Begin Operating in Frederick County:			

1. What is the organization's purpose?

Preserving Civil War Battlefields

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other (specify):

3. How is the organization funded?

Through the National Park Service Heritage Area Program

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Interpretive programs and walking trails

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
54 A 99F	_____	4/16	Battlefield Park
54 A 99S	_____	4/16	Battlefield Park
54 A 99Q	_____	4/16	Battlefield Park
54 A 99R	_____	4/16	Battlefield Park

54 A 99P
 54 A 99M

[continues on page 2]

364/11

4/16
 Battlefield Park
 Battlefield Access & Parking

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Nicholas Picerno	Chairman			
Hugh Sprout III	Vice Chairman			
Craig Stevens	Treasurer			
Robert Mitchell Jr	Secretary			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Owner OR
 If Business Title: Director of Operation 11/15/17
(e.g., President, VP etc.) Date

[Signature] Daniel Reinhart
Print Name

***** FOR OFFICE USE ONLY *****

Date Received: <u>11/28/2017</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: <u>2017</u>
FILE APPLICATION TRIENNIALY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

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*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Shenandoah Valley Community Residences, Inc.		
Organization's Federal Employer Identification No. (EIN):	54-1147961		
Contact Name:	Stacey M. Umbenour	Phone Number:	(540) 536-0337
Contact Title:	Executive Director	Email:	staceyumbenour@svcr.org
Mailing Address:	310 N. Cameron Street, Suite 103, Winchester VA 22601		
Frederick County Location Address:	113 Forrest Drive, Winchester VA 22603		
Date Organization Began or Will Begin Operating in Frederick County:	1989		

1. What is the organization's purpose?

To provide education, training and services to intellectually disabled citizens of the Commonwealth by operating community-integrated residential settings and associated support services.

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

82% Medicaid, 13% Client Fees, 3% State, 2% contributions and investment income

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

The organization enables adults with intellectual disabilities to live in the most community-integrated settings consistent with their needs and choice, to work, shop, dine, and enjoy recreational activities locally.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
54J-2-3-59	113 Forrest Drive Winchester VA 22603	8-7-2017	Supervised Apartment licensed by Va DBHDS for 6 adults with intellectual disabilities
65H-12A-108	123 Wickham Terrace Winchester VA 22602	3-15-2010	Virginia DBHDS licensed Group Home for 7 adult women with intellectual disabilities
54N 22 32	100 Fortress Drive Winchester VA 22603	7-28-2004	Virginia DBHDS licensed Group Home for 6 adult men with intellectual disabilities

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- OTHER 1996 Session General Assembly of Virginia
##58.1-3650.650 through 58.1-3650.684
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Matthew Bradley	President			
Ellen E. Murphy	Immediate Past-President			
Stacey M. Umbenour	Executive Director			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Stacey M. Umbenour
 Owner OR
 If Business, Title: Executive Director
8/16/17

Signature
Print Name
(e.g., President, VP etc.)
Date

***** FOR OFFICE USE ONLY *****

Date Received: <u>8/17/2017</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: 2017
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
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*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name: Stone House Foundation
 Organization's Federal Employer Identification No. (EIN): 54-1546923
 Contact Name: Byron C. Smith Phone Number: 540-869-7102
 Contact Title: Executive Director & Curator Email: bcsmith@newtownhistorycenter.org
 Mailing Address: P.O. Box 143, Stephens City, VA 22655-0143
 Frederick County Location Address: 5408 Main Street, Stephens City, VA 22655
 Date Organization Began or Will Begin Operating in Frederick County: 2 May 1990

1. What is the organization's purpose?
With Stephens City as our focus we serve as a resource for historical information to residents, visitors, scholars, and younger students. We also strive to promote the preservation of the buildings, artifacts, and landscapes associated with the history of the town of Stephens City.

2. What is the organization's federal tax designation (select one):
 501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?
Interest from our endowment, monetary contributions, and earned income.

4. What activities or services does the organization provide that enhances Frederick County and its citizens?
We preserve historic buildings, other material culture, historical narratives/information, and present exhibits and educational programs to the public.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
74A03A 142	5408 Main Street Stephens City, VA 22655	15 June 2001	Museum and Staff offices/ Foundation headquarters
74A03A 144	5420 (25414) Main Street Stephens City VA 22655	11 June 1992	5420 is an exhibition building in the process of being restored to 1830 appearance <small>5414 - collections storage</small>
74A03A 146	5428 Main Street Stephens City, VA 22655	6 Nov. 1990	Exhibition building in the process of being restored to 1830 appearance
74A03A 77	5353 & 5357 Main Street Stephens City, VA 22655	12 Dec. 1998	5353 - Exhibition building & collections storage 5357 - Leased to Virginia Dept. of Historic Resources

Detailed List of All Real Property Owned by the Stone House Foundation for which it is Seeking a Frederick County Tax Exemption (Continued)

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
74 A03A 185	5310 Mulberry Street Stephens City, VA 22655	31 Oct. 1993	Leased to Blessed Hope Church of God in Christ
74 A03A 141	805 Fairfax St. Stephens City, VA 22655	22 June 1998	Collections Storage and Meeting Space for ASV*

* ASV = Archeological Society of Virginia

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.


7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Linden A. Fravel, Jr.	President			
Vickie S. Hollis	1 st Vice President			
Mary S. Dyke	Treasurer			
Linda C. Simmons	2 nd Vice President & Secretary			

DECLARATION AND SIGNATURE

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DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.


LINDEN A. FRAVEL, JR.
 Owner OR
 If Business, Title: President
10/13/17
Print Name
(e.g., President, VP etc.)
Date

*** FOR OFFICE USE ONLY ***

Date Received: <u>10/16/17</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: _____
FILE APPLICATION TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

***** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. *****

Organization's Name:	Westminster Canterbury of Winchester, Inc.		
Organization's Federal Employer Identification No. (EIN):	52-1266582		
Contact Name:	Duane A. Wernecke	Phone Number:	(540) 665-5917
Contact Title:	CFO	Email:	DWernecke@swc.org
Mailing Address:	300 Westminster-Canterbury Dr. Winchester VA 22603		
Frederick County Location Address:	300 Westminster-Canterbury Dr. Winchester VA 22603		
Date Organization Began or Will Begin Operating in Frederick County:	1987		

1. What is the organization's purpose?

Please see attached

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

Entrance fees and monthly maintenance service fees paid directly by the residents.

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

Please see attached.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
S3 A 63A	300 Westminster Canterbury Drive Winchester, VA 22603	7/18/1985	Senior resident life care community offering independent living, assisted living and health care.
S3 B 5 8	114 Westbury Commons Winchester, VA 22602	9/30/2016	Skilled living services and support. - same -
S3 B 5 2	102 Westbury Commons Winchester, VA 22602	4/19/2017	- same -

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]:* _____
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Gloria Jeannie Shiley	CEO	[REDACTED]		
Duane Wernecke	CFO			
Michael Williams	Administrator			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Owner *OR* If Business, Title: CFO 11/15/2017
Date
Signature: Duane A. Wernecke Print Name: Duane A. Wernecke
(e.g., President, VP etc.)

*** FOR OFFICE USE ONLY ***

Date Received: <u>11/15/17</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	WINCHESTER ISAAK WALTON CLUBS		
Organization's Federal Employer Identification No. (EIN):	51-0139273		
Contact Name:	CHRIS BARTROP	Phone Number:	202-368-1086
Contact Title:	TREASURER	Email:	TREASURER@WINCHESTER-IWLA.ORG
Mailing Address:	P.O. BOX 2955, WINCHESTER, VA 22604		
Frederick County Location Address:	2863 MILLWOOD PIKE, WINCHESTER, VA 22602		
Date Organization Began or Will Begin Operating in Frederick County:	1955 ?		

1. What is the organization's purpose?

WINCHESTER CHAPTER OF THE ISAAK WALTON LEAGUE OF AMERICA, OPERATES AND MAINTAINS INDOOR AND OUTDOOR FACILITIES FOR ITS OVER 600 MEMBERS AND OPENS TO YOUTH GROUPS INCLUDING BSA, 4H AND SASP TO PROMOTE NATURAL RESOURCE PROTECTION AND OUTDOOR RECREATION.

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

MEMBERSHIP DUES, DONATIONS, GRANTS (IWLA ENDOWMENT & NRA) AND FUNDRAISING ACTIVITIES

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

MAINTAINS THE ISAAK WALTON PARK & LAKE, PROVIDES CAMPING FACILITIES TO BSA TROOPS, TEACHES RESPONSIBLE FIREARMS HANDLING.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
77-A-72	2863 MILLWOOD PIKE WINCHESTER, VA 22602	1955	NATURE CONSERVATION
77-A-76-A	2863 MILLWOOD PIKE WINCHESTER, VA 22602	3/20/2003	- " -

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization [provide supporting documentation]
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization [specify]: IZAAK WALTON LEAGUE OF AMERICA
- College Foundation or Alumni Association
- Recognized Farming Association [specify]: _____
- Veterans Association or Auxiliary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
BRIAN CALLAHAN	PRESIDENT			
MICHAEL MERCER	SECRETARY			
CHRISTOPHER BARLTROP	TREASURER			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.


CHRIS BARLTROP
 Owner OR
 If Business, Title: TREASURER
11/10/17
Print Name
(e.g., President, VP etc.)
Date

*** FOR OFFICE USE ONLY ***

Date Received: <u>11/13/17</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: 2017
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):
 Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name: WINCHESTER-FREDERICK CO. CONSERVATION CLUB, INC.
 Organization's Federal Employer Identification No. (EIN): 31-171702602
 Contact Name: H.M. (MAC) TLUIMACH Phone Number: 540-664-2350
 Contact Title: TREASURER Email: TLUIMACH3@gmail.com
 Mailing Address: 733 Old BETHEL CH. RD., WINC., VA 22603
 Frederick County Location Address: 600 SILVER ROAD, WINC., VA 22603
 Date Organization Began or Will Begin Operating in Frederick County: 9 MAY 1968

1. What is the organization's purpose? *Protect the Game + Fish by Law Enforcement. Promote the dissemination of sound principles of conservation to the public. Cooperation with all public officials, organizations & individuals in the protection, conservation and development of our natural resources. Building game food plots.*

2. What is the organization's federal tax designation (select one):
 501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?
Primarily by Annual membership dues.

4. What activities or services does the organization provide that enhances Frederick County and its citizens?
Provide Annual scholarships (College), Rifle + Pistol Ranges open to state & local law enforcements. Annual picnic for MBRs and guests.

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
19 A 49	600 SILVER Rd WINC., VA	22 FEB 1971	Forestry/Open Land
19 A 52E	↓	14 NOV 1980	↓
19 A 50		24 JUL 1984	
29 A 38		22 OCT 1984	

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization [provide supporting documentation]
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization [specify]: _____
- College Foundation or Alumni Association
- Recognized Farming Association [specify]: _____
- Veterans Association or Auxiliary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.

7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
ERIC HETLIN	PRESIDENT	[REDACTED ADDRESS INFORMATION]		
MARSHALL SHILEY	V. P.			
MAC TUMACH	TREASURER			
RICH				
STANKOVICH	SECRETARY			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.

Owner, OR
 If Business, Inc. (e.g., Partnership, VP etc.)

[Signature]
N.M. Tumach
Mac Tumach Treas.
733 Old Bull Church Road
Winchester, VA 21803
8/15/17

Signature
Print Name
Date

*** FOR OFFICE USE ONLY ***

Date Received: <u>8/15/2017</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



FREDERICK COUNTY, VIRGINIA
 Ellen E. Murphy, Commissioner of the Revenue
 P.O. Box 552, Winchester VA 22604-0552
 Phone: 540-665-5680 Fax: 540-667-6487
www.fcva.us/cor • www.fcva.us/re

DATE: _____
 FILE APPLICATION
 TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B):

Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.

*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***

Organization's Name:	Woodmen of the World		
Organization's Federal Employer Identification No. (EIN):	23-7630428		
Contact Name:	Ashley Simpson	Phone Number:	540-327-6629
Contact Title:	Jurisdictional	Email:	asimpson@woodmark.com
Mailing Address:	109 Boundary Ave. Winchester VA 22602		
Frederick County Location Address:	109 Boundary Ave Winchester VA 22602		
Date Organization Began or Will Begin Operating in Frederick County:	1901		

1. What is the organization's purpose?

Fraternal Benefits Society - protect communitae members from financial hardship, promote community involvement, & provide services to neighbors

2. What is the organization's federal tax designation (select one):

501(c)(3) 501(c)(4) 501(c)(6) 501(c)(7) Other [specify]:

3. How is the organization funded?

member dues

4. What activities or services does the organization provide that enhances Frederick County and its citizens?

donates ^{class} funds to non-profit / civic organizations in our community

5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):

MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
54 E 8 33	109 Boundary Ave. Winchester VA 22602	8/6/1974	chapter hall

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization *[provide supporting documentation]*
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground
- Club, Scouts, or nationally-known helpful organization *[specify]: Fraternal organization*
- College Foundation or Alumni Association
- Recognized Farming Association *[specify]:* _____
- Veterans Association or Auxiliary of same *[specify]:* _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.


7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Robert Nichols	President			
Ashley Simpson	Treasurer			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. *It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter.* (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.



 Owner OR
 Business, Title: Treasurer

10/16/17
 Date

Ashley Simpson
 Print Name

(e.g., President, VP etc.)

*** FOR OFFICE USE ONLY ***

Date Received: <u>10/17/17</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]



DATE: _____
FILE APPLICATION TRIENNIALLY

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

This Application must be completed by Applicants seeking to maintain their existing exemption and new Applicants seeking exemption.

Frederick County Code Section 155-153(B): <i>Each organization which owns real property exempt from taxation pursuant to designation of the Board of Supervisors or pursuant to designation of the General Assembly shall file triennially, commencing on November 15, 2014, an application with the Commissioner of the Revenue as a requirement for retention of the exempt status of the property. The Commissioner of the Revenue shall send notice of this requirement to each such organization by not later than September 15 preceding the November 15 on which such application is due. Such application shall show the ownership and usage of such property, and such other information as the entity deems desirable, for the property for which retention of such exemption is sought.</i>			
*** COMPLETE AS LEGALLY APPROPRIATE PER THE DATE OF THIS APPLICATION. ***			
Organization's Name:		Youth Development Center, Inc.	
Organization's Federal Employer Identification No. (EIN):		54-1571811	
Contact Name:	Regina M. O'Brien	Phone Number:	540-662-4564
Contact Title:	Executive Director	Email:	robrien@myydc.org
Mailing Address:	3 Battaille Drive Winchester VA 22601		
Frederick County Location Address:	P.O. Box 3243 Winchester VA 22604		
Date Organization Began or Will Begin Operating in Frederick County:		October 1992	
1. What is the organization's purpose?			
This part of the YDC campus is dedicated to providing rent-free office space to 6 youth organizations.			
2. What is the organization's federal tax designation (select one):			
<input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c)(4) <input type="checkbox"/> 501(c)(6) <input type="checkbox"/> 501(c)(7) <input type="checkbox"/> Other [specify]:			
3. How is the organization funded?			
mainly through donations & fund raising. Also contributions from Frederick County, grants, program revenue, leasing & corporate generosity.			
4. What activities or services does the organization provide that enhances Frederick County and its citizens?			
Over \$100,000 annually in rent-free office space, youth and family programming through use of the activity building. Special needs programs.			
5. Provide a detailed list of all real property owned by the organization for which it is seeking a Frederick County tax exemption (attach additional sheet, if necessary):			
MAP NO.	PROPERTY ADDRESS	DATE ACQUIRED	USE OF PROPERTY
63A 110B	YDC PO Box 3243 Winchester VA 22604	1992	Youth organization offices & programs

APPLICATION FOR REAL PROPERTY TAX EXEMPTION

PAGE 2

6. Select the category of exemption under which your organization qualifies:

- Church or Religious Body or Religious Organization [provide supporting documentation]
- Non-Profit Cemetery
- Library or Non-Profit Institution of Learning
- Museum
- Historic Preservation
- Park
- Playground

Club, Scouts, or nationally-known helpful organization [specify]: Youth Development Ctr.

- College Foundation or Alumni Association
- Recognized Farming Association [specify]: _____
- Veterans Association or Auxiliary of same [specify]: _____

NOTE: A copy of your most recent exempt IRS tax return and/or your latest detailed financial statements may be requested.


7. List the following information for all officers who have the legal authority to represent the organization:

NAME	TITLE	MAILING ADDRESS	TELEPHONE NO.	EMAIL ADDRESS
Ann Burkholder	President	[REDACTED]		
Les Taylor	Vice President			
Jeff Barbour	Treasurer			
Katrina Meade	Secretary			

DECLARATION AND SIGNATURE

If the real estate owner is a business entity such as a trust, partnership, limited liability company, or corporation, this Application must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Va. Sec. 58.1-11)

DECLARATION: I do swear or affirm under penalty of perjury (1) that the information herein and in any attachment(s) hereto are true, complete, and correct to the best of my knowledge and belief, and (2) that I am the owner or a member, partner, executive officer, or other person specifically authorized in writing to sign this Application and represent the organization during the tax exemption application process.


Jeffrey L. Barbour
 Owner **OR**
 If Business, Title: TREASURER
10/11/2017
Print Name
(e.g., President, VP etc.)
Date

*** FOR OFFICE USE ONLY ***

Date Received: <u>10/16/17</u>	<input type="checkbox"/> Copy sent to Rod Williams on _____	Initials: _____	Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
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[Rev. 10/2014]

DATE	DEPARTMENT/GENERAL FUND	REASON FOR TRANSFER	FROM	TO	ACCT	CODE	AMOUNT
1/10/2018	SHERIFF	SPECIALTY RESPONSE VEHICLE	3102	5413	000	007	(1,500.00)
	SHERIFF		3102	8005	000	000	1,500.00
1/11/2018	SHERIFF	EQUIPMENT FOR PATROL SUPERVISOR RESPONSE VEHICLE	3102	8005	000	000	(13,855.00)
	SHERIFF		3102	5408	000	000	13,855.00
1/16/2018	FIRE AND RESCUE	COVER APPROVED TUITION REIMBURSEMENT	3505	3004	000	001	(602.00)
	FIRE AND RESCUE		3505	2013	000	000	602.00
1/16/2018	ELECTORAL BOARD AND OFFICIALS	COPIER LEASE	1301	9001	000	000	(270.00)
	REGISTRAR		1302	9001	000	000	270.00
1/16/2018	PARKS AND RECREATION ADMINISTRATION	REGISTRATION SOFTWARE MAINTENANCE	7101	5204	000	002	(686.00)
	PARKS AND RECREATION ADMINISTRATION		7101	3005	000	000	686.00
1/18/2018	COMMISSIONER OF THE REVENUE	GASOLINE - COR BUDGET	1209	4003	000	002	800.00
	REASSESSMENT/BOARD OF ASSESSORS		1210	4003	000	002	(800.00)
1/18/2018	ELECTORAL BOARD AND OFFICIALS	RECOUNT OFFICIALS LUNCH	1301	3010	000	000	(123.50)
	ELECTORAL BOARD AND OFFICIALS		1301	5413	000	000	123.50
1/18/2018	MAINTENANCE ADMINISTRATION	TIME INADVERTENTLY ENTERED AS OT VERSUS COMP	4301	1003	000	000	(21.86)
	MAINTENANCE ADMINISTRATION		4301	1005	000	000	21.86
1/25/2018	INFORMATION TECHNOLOGY	FIRE AND RESCUE LEASE PAYMENT #1 - laptops	1220	5401	000	004	(11,877.87)
	INFORMATION TECHNOLOGY		1220	9001	000	000	11,877.87
1/25/2018	COMMONWEALTH'S ATTORNEY	2018 DODGE FORFEITED ASSETS	2201	5413	000	008	(13,531.91)
	COMMONWEALTH'S ATTORNEY		2201	8005	000	000	13,531.91
	COMMONWEALTH'S ATTORNEY		2201	5413	000	007	(17,247.09)
	COMMONWEALTH'S ATTORNEY		2201	8005	000	000	17,247.09
1/26/2018	AGRICULTURE	ADDITIONAL DUES/SUBSCRIPTIONS	8301	5401	000	000	(480.90)
	AGRICULTURE		8301	5411	000	000	480.90
1/29/2018	COUNTY OFFICE BUILDINGS/COURTHOUSE	FLOOD INSURANCE COURTHOUSE	4304	5302	000	005	(496.80)
	COUNTY OFFICE BUILDINGS/COURTHOUSE		4304	5302	000	000	496.80
1/30/2018	REFUSE COLLECTION	COMPACTOR INSTALL/HOPPER	4203	8900	000	000	(75,300.00)
	REFUSE COLLECTION		4203	8006	000	000	75,300.00
1/30/2018	COUNTY OFFICE BUILDINGS/COURTHOUSE	REPAIRS TO FIRE STATION DUE TO WATER LEAK	4304	5302	000	021	(564.24)
	COUNTY OFFICE BUILDINGS/COURTHOUSE		4304	3004	000	021	564.24
	COUNTY OFFICE BUILDINGS/COURTHOUSE		4304	5408	000	021	(500.00)
	COUNTY OFFICE BUILDINGS/COURTHOUSE		4304	3004	000	021	500.00
	COUNTY OFFICE BUILDINGS/COURTHOUSE		4304	5403	000	021	(800.00)
	COUNTY OFFICE BUILDINGS/COURTHOUSE		4304	3004	000	021	800.00
	COUNTY OFFICE BUILDINGS/COURTHOUSE		4304	3005	000	021	(861.03)
	COUNTY OFFICE BUILDINGS/COURTHOUSE		4304	3004	000	021	861.03
1/30/2018	COUNTY ADMINISTRATOR	SALARY INCREASES 1/18	1201	1001	000	021	(1,106.50)
	COUNTY ADMINISTRATOR		1201	1001	000	031	1,106.50
	HUMAN RESOURCES		1203	1001	000	042	(10,685.08)
	HUMAN RESOURCES		1203	1001	000	043	10,685.08
	INFORMATION TECHNOLOGY		1220	1001	000	021	(8,109.37)
	INFORMATION TECHNOLOGY		1220	1001	000	025	8,109.37
	FIRE AND RESCUE		3505	1007	000	001	(3,001.45)
	FIRE AND RESCUE		3505	1001	000	028	3,001.45
	FIRE AND RESCUE		3505	1007	000	001	(3,009.30)
	FIRE AND RESCUE		3505	1001	000	098	3,009.30
	FIRE AND RESCUE		3505	1007	000	001	(3,016.39)
	FIRE AND RESCUE		3505	1001	000	004	3,016.39
	FIRE AND RESCUE		3505	1007	000	001	(3,007.03)
	FIRE AND RESCUE		3505	1001	000	025	3,007.03
	FIRE AND RESCUE		3505	1007	000	001	(2,836.12)
	FIRE AND RESCUE		3505	1001	000	095	2,836.12
	FIRE AND RESCUE		3505	1007	000	001	(2,604.55)
	FIRE AND RESCUE		3505	1001	000	002	2,604.55
	FIRE AND RESCUE		3505	1007	000	001	(2,838.03)
	FIRE AND RESCUE		3505	1001	000	009	2,838.03
	FIRE AND RESCUE		3505	1007	000	001	(2,434.49)
	FIRE AND RESCUE		3505	1001	000	105	2,434.49
	FIRE AND RESCUE		3505	1007	000	001	(2,427.29)
	FIRE AND RESCUE		3505	1001	000	026	2,427.29
	FIRE AND RESCUE		3505	1007	000	001	(3,011.21)
	FIRE AND RESCUE		3505	1001	000	044	3,011.21
	FIRE AND RESCUE		3505	1007	000	001	(3,048.42)
	FIRE AND RESCUE		3505	1001	000	042	3,048.42
	FIRE AND RESCUE		3505	1007	000	001	(2,616.24)
	FIRE AND RESCUE		3505	1001	000	023	2,616.24
	REFUSE COLLECTION		4203	3002	000	000	(2,126.94)
	REFUSE COLLECTION		4203	1001	000	001	2,126.94
1/30/2018	COMMONWEALTH'S ATTORNEY	DUES AND MEMBERSHIP	2201	5401	000	000	(200.00)
	COMMONWEALTH'S ATTORNEY		2201	5801	000	000	200.00
2/6/2018	PARKS AND RECREATION	NEWSPAPER SUBSCRIPTION	7101	5204	000	001	(20.20)
	PARKS AND RECREATION		7101	5411	000	000	20.20
2/6/2018	SHERANDO PARK	RENTAL LIFT SHED ADDITION	7110	3010	000	000	(721.97)
	SHERANDO PARK		7110	9001	000	000	721.97
2/6/2018	INSPECTIONS	DUES & ASSOCIATION MEMBERSHIPS	3401	5506	000	000	(100.00)
	INSPECTIONS		3401	5801	000	000	100.00

County of Frederick
General Fund
January 31, 2018

ASSETS	FY18 <u>1/31/18</u>	FY17 <u>1/31/17</u>	Increase <u>(Decrease)</u>
Cash and Cash Equivalents	46,706,419.18	45,763,625.13	942,794.05 *A
Petty Cash	1,555.00	1,555.00	0.00
Receivables:			
Taxes, Commonwealth, Reimb. P/P	3,542,391.13	3,363,834.52	178,556.61
Streetlights	999.21	1,355.98	(356.77)
Miscellaneous Charges	20,458.56	25,462.58	(5,004.02)
Due from Fred. Co. San. Auth.	657,083.23	734,939.23	(77,856.00)
Prepaid Postage	4,214.74	3,760.38	454.36
GL controls (est.rev / est. exp)	<u>(13,796,143.43)</u>	<u>(9,344,974.97)</u>	<u>(4,451,168.46)</u> (1) Attached
TOTAL ASSETS	<u>37,136,977.62</u>	<u>40,549,557.85</u>	<u>(3,412,580.23)</u>
LIABILITIES			
Performance Bonds Payable	1,190,927.87	859,596.67	331,331.20
Taxes Collected in Advance	558,064.43	193,783.39	364,281.04 *B
Deferred Revenue	<u>3,561,579.41</u>	<u>3,391,871.17</u>	<u>169,708.24</u> *C
TOTAL LIABILITIES	5,310,571.71	4,445,251.23	865,320.48
EQUITY			
Fund Balance			
Reserved:			
Encumbrance General Fund	3,349,904.97	207,489.09	3,142,415.88 (2) Attached
Conservation Easement	4,779.85	4,779.85	0.00
Peg Grant	234,066.38	205,675.38	28,391.00
Prepaid Items	949.63	949.63	0.00
Advances	657,083.23	734,939.23	(77,856.00)
Employee Benefits	93,120.82	93,120.82	0.00
Courthouse Fees	362,751.09	312,512.63	50,238.46
Historical Markers	17,542.19	17,403.11	139.08
Animal Shelter	1,091,175.27	335,530.02	755,645.25
Sheriff's Reserve	1,000.00	0.00	1,000.00
Proffers	4,160,177.57	3,261,503.96	898,673.61 (3) Attached
Parks Reserve	12,413.70	9,810.01	2,603.69
E-Summons Funds	78,269.19	78,763.75	(494.56)
VDOT Revenue Sharing	436,270.00	436,270.00	0.00
Undesignated Adjusted Fund Balance	<u>21,326,902.02</u>	<u>30,405,559.14</u>	<u>(9,078,657.12)</u> (4) Attached
TOTAL EQUITY	<u>31,826,405.91</u>	<u>36,104,306.62</u>	<u>(4,277,900.71)</u>
TOTAL LIAB. & EQUITY	<u>37,136,977.62</u>	<u>40,549,557.85</u>	<u>(3,412,580.23)</u>

NOTES:

*A Cash increase includes an increase in revenue, expenditures, transfers and a decrease in fund balance (refer to the comparative statement of revenues, expenditures, transfers and change in fund balance).

*B Increase in prepayment of real estate taxes at year end to prepay because of the new tax law.

*C Deferred revenue includes taxes receivable, street lights, misc.charges, dog tags, and motor vehicle registration fees.

BALANCE SHEET

(1) GL Controls	FY18	FY17	Inc/(Decrease)
Est.Revenue	172,285,651	160,235,018	12,050,633
Appropriations	(84,675,657)	(71,198,603)	(13,477,055)
Est.Tr.to Other fds	(104,756,042)	(98,588,879)	(6,167,162)
Encumbrances	3,349,905	207,489	3,142,416
	(13,796,143)	(9,344,975)	(4,451,168)

(2) General Fund Purchase Orders @1/31/18

DEPARTMENT	Amount	
Fire & Rescue	50,286.57	Uniforms
	11,100.00	Radio Prevention Maintenance
	6,300.00	Digital Dispatch License Fee
	5,276.95	Brackets, Clamps, & Holders for Fire Fighting Equipment
	2,589,725.50	Scott Self Contained Breathing Apparatus/Cylinders/Other Equipment
Information Technology	2,030.61	(100) Sprint IPADS With Lighting Adapters for F&R
Inspections	27,404.60	2018 Chevrolet Colorado
MIS	2,800.00	(8) IBM Query Licenses
Parks	6,251.72	Frederick Heights Park Design
	7,166.96	Event Shirts
	6,510.46	Supplies/ Arts & Crafts
	80,710.30	Outdoor Gym & Installation Sherando
Public Safety	330,000.00	Radio Console Upgrade
	40,438.46	Carousel Installation Project Management
	30,375.00	ITS Equipment & Emergency Notification Software & Service
Sheriff	6,164.50	Ammunition
	6,240.00	Electronic Summons Software
	2,825.00	Body Armor Carriers
	5,276.64	Combat Uniforms
	5,288.00	Uniforms
	20,962.50	(15) Protective Gear Kits
	10,267.32	Swat Riot Communication
	24,752.50	2018 Dodge Charger
	14,872.38	Vest Carriers(48)
	13,500.00	1985 Hendrickson Fire Truck & Repairs
	39,050.00	2017 Chevrolet Tahoe
	4,329.00	(3) Raptor Dual K-Bank Radar
Total	3,349,904.97	

(3) Proffer Information	SCHOOLS	PARKS	FIRE & RESCUE	Designated Other Projects	TOTAL
Balance 1/31/18	1,958,914.05	80,415.29	363,485.63	1,757,362.60	4,160,177.57

Designated Other Projects Detail

Administration	295,023.60			
Bridges	4,100.00			
Historic Preservation	145,000.00	12/11/14 Board Action designated \$50,000 for final debt payment		
Library	171,026.00	on the Huntsberry property.		
Rt.50 Trans.Imp.	10,000.00			
Rt. 50 Rezoning	25,000.00			
Rt. 656 & 657 Imp.	25,000.00			
RT.277	162,375.00			
Sheriff	69,448.00			
Solid Waste	12,000.00			
Stop Lights	52,445.00			
Treasurer	700.00			
BPG Properties/Rt.11 Corridor	330,000.00			
Blackburn Rezoning	452,745.00			
Clearbrook Bus.Ctr.Rezoning	2,500.00			
Total	1,757,362.60			

Other Proffers 1/31/18

(4) Fund Balance Adjusted	
Ending Balance 1/31/18	37,886,218.28
Revenue 1/18	84,002,048.78
Expenditures 1/18	(45,639,778.37)
Transfers 1/18	(54,921,586.67)
1/18 Adjusted Fund Balance	21,326,902.02

County of Frederick
 Comparative Statement of Revenues, Expenditures
 and Changes in Fund Balance
 January 31, 2018

REVENUES:	<u>Appropriated</u>	FY18 1/31/2018 <u>Actual</u>	FY17 1/31/2017 <u>Actual</u>	YTD Actual <u>Variance</u>
General Property Taxes	117,080,093.00	52,192,035.54	47,540,596.13	4,651,439.41 (1)
Other local taxes	35,717,875.00	13,861,163.21	13,686,088.72	175,074.49 (2)
Permits & Privilege fees	2,004,806.00	1,291,431.66	1,231,229.88	60,201.78 (3)
Revenue from use of money and property	203,241.40	374,716.89	163,000.08	211,716.81 (4)
Charges for Services	3,076,558.00	1,617,708.86	1,638,302.93	(20,594.07)
Miscellaneous	595,335.01	409,178.78	962,886.63	(553,707.85)
Recovered Costs	1,559,454.00	935,178.29	986,472.74	(51,294.45) (5)
Proffers		731,168.34	976,751.31	(245,582.97) (5)
Intergovernmental:				
Commonwealth	11,006,617.09	12,492,394.07	12,021,922.42	470,471.65 (6)
Federal	1,041,671.46	97,073.14	31,722.06	65,351.08 (7)
Transfers		0.00	0.00	0.00
TOTAL REVENUES	172,285,650.96	84,002,048.78	79,238,972.90	4,763,075.88
EXPENDITURES:				
General Administration	12,141,228.80	7,815,967.22	6,763,904.91	1,052,062.31
Judicial Administration	2,720,767.56	1,478,339.91	1,478,060.21	279.70
Public Safety	40,748,318.31	22,400,509.85	20,016,262.74	2,384,247.11
Public Works	6,794,105.80	2,628,459.72	2,717,273.03	(88,813.31)
Health and Welfare	9,520,883.00	4,750,815.91	4,484,365.40	266,450.51
Education	76,320.00	38,160.00	39,409.50	(1,249.50)
Parks, Recreation, Culture	7,707,012.04	3,735,201.66	3,526,875.72	208,325.94
Community Development	4,028,049.03	2,792,324.10	760,094.72	2,032,229.38
TOTAL EXPENDITURES	83,736,684.54	45,639,778.37	39,786,246.23	5,853,532.14 (8)
OTHER FINANCING SOURCES (USES):				
Operating transfers from / to	105,695,014.82	54,921,586.67	48,633,522.98	6,288,063.69 (9)
Excess (deficiency)of revenues & other sources over expenditures & other uses	(17,146,048.40)	(16,559,316.26)	(9,180,796.31)	7,378,519.95
Fund Balance per General Ledger		37,886,218.28	39,586,355.45	(1,700,137.17)
Fund Balance Adjusted to reflect Income Statement 1/31/18		21,326,902.02	30,405,559.14	(9,078,657.12)

(1)General Property Taxes	FY18	FY17	Increase/Decrease
Real Estate Taxes	28,098,291	25,497,060	2,601,231
Public Service Current Taxes	1,402,899	1,194,760	208,139
Personal Property	21,901,486	20,110,869	1,790,617
Penalties and Interest	641,366	615,956	25,410
Credit Card Chgs./Delinq.Advertising	(56,688)	(43,980)	(12,708)
Adm.Fees For Liens&Distress	204,682	165,932	38,750
	52,192,036	47,540,596	4,651,439

(2) Other Local Taxes

Local Sales and Use Tax	5,802,559.42	5,736,683.87	65,875.55
Communications Sales Tax	521,412.31	535,951.47	(14,539.16)
Utility Taxes	1,653,673.97	1,677,447.98	(23,774.01)
Business Licenses	1,472,333.91	1,430,097.79	42,236.12
Auto Rental Tax	52,727.86	61,045.19	(8,317.33)
Motor Vehicle Licenses Fees	502,549.57	439,831.36	62,718.21
Recordation Taxes	1,027,024.78	1,014,832.18	12,192.60
Meals Tax	2,472,972.43	2,429,498.21	43,474.22
Lodging Tax	336,225.94	340,175.59	(3,949.65)
Street Lights	15,573.02	16,415.08	(842.06)
Star Fort Fees	4,110.00	4,110.00	-
Total	13,861,163.21	13,686,088.72	175,074.49

(3)Permits&Privileges

Dog Licenses	20,679.00	24,102.00	(3,423.00)
Land Use Application Fees	6,300.00	5,500.00	800.00
Transfer Fees	1,980.67	2,030.17	(49.50)
Development Review Fees	258,907.00	221,669.60	37,237.40
Building Permits	749,714.54	759,734.27	(10,019.73)
2% State Fees	5,002.45	8,430.44	(3,427.99)
Electrical Permits	68,374.00	57,171.00	11,203.00
Plumbing Permits	11,448.00	13,000.40	(1,552.40)
Mechanical Permits	60,678.00	51,585.00	9,093.00
Sign Permits	5,425.00	3,725.00	1,700.00
Permits Commercial Burning	125.00	125.00	-
Blasting Permits	195.00	135.00	60.00
Land Disturbance Permits	101,903.00	83,472.00	18,431.00
Septic Haulers Permit	-	300.00	(300.00)
Residential Pump and Haul Fee	500.00	50.00	450.00
Transfer Development Rights	200.00	200.00	-
Total	1,291,431.66	1,231,229.88	60,201.78

(4) Revenue from use of

Money	343,485.89	138,532.03	204,953.86
Property	31,231.00	24,468.05	6,762.95
Total	374,716.89	163,000.08	211,716.81

(5) Recovered Costs	FY18	FY17	Increase/Decrease
	1/31/2018	1/31/2017	
Recovered Costs Treasurer's Office	32,772.00	33,861.00	(1,089.00)
Recovered Costs Social Services	6,490.64	-	6,490.64
Worker's Comp	-	700.00	(700.00)
Purchasing Card Rebate	156,281.56	161,675.29	(5,393.73)
Recovered Costs -IT/GIS	27,261.00	20,000.00	7,261.00
Recovered Costs-F&R Fee Recovery	101,177.06	145,574.24	(44,397.18)
Recovered Cost Fire Companies	94,182.34	120,674.40	(26,492.06)
Recovered Costs Sheriff	28,250.00	-	28,250.00
Reimbursement Circuit Court	6,082.79	5,523.73	559.06
Reimb.Public Works/Planning Clean Up	1,283.68	2,590.00	(1,306.32)
Clarke County Container Fees	34,710.04	40,899.04	(6,189.00)
City of Winchester Container Fees	25,729.73	34,692.81	(8,963.08)
Refuse Disposal Fees	64,327.78	65,556.55	(1,228.77)
Recycling Revenue	49,140.25	42,587.11	6,553.14
Container Fees Bowman Library	1,081.82	1,088.58	(6.76)
Litter-Thon/Keep VA Beautiful Grant	-	750.00	(750.00)
Restitution Victim Witness	-	9,229.79	(9,229.79)
Reimb.of Expenses Gen.District Court	17,027.97	20,346.25	(3,318.28)
Reimb.Task Force	37,673.82	32,206.05	5,467.77
Reimb. Elections	-	5,460.29	(5,460.29)
Westminster Canterbury Lieu of Tax	18,651.80	13,967.40	4,684.40
Grounds Maint.Frederick Co.Schools	142,671.65	135,347.57	7,324.08
Comcast PEG Grant	65,163.00	62,810.50	2,352.50
Fire School Programs	11,438.00	17,435.00	(5,997.00)
Clerks Reimbursement to County	5,626.33	5,304.07	322.26
Reimb. Sheriff	8,155.03	8,193.07	(38.04)
Subtotal Recovered Costs	935,178.29	986,472.74	(51,294.45)
Proffer Lynnehaven	3,378.31	50,674.65	(47,296.34)
Proffer Redbud Run	38,724.00	83,902.00	(45,178.00)
Proffer Canter Estates	57,231.58	53,143.61	4,087.97
Proffer Village at Harvest Ridge	-	13,851.00	(13,851.00)
Proffer Southern Hills	142,390.00	44,190.00	98,200.00
Proffer Snowden Bridge	430,872.45	450,214.05	(19,341.60)
Proffer Meadows Edge Racey Tract	-	241,728.00	(241,728.00)
Proffer Cedar Meadows	58,572.00	39,048.00	19,524.00
Subtotal Proffers	731,168.34	976,751.31	(245,582.97)
Grand Total	1,666,346.63	1,963,224.05	(296,877.42)

*1 Delayed payments from Medicare received February 2018. County portion will be recognized with the third quarter disbursements.

*2 Timing of the receipt of payments.

(6) Commonwealth Revenue	1/31/18	1/31/17	
	FY18	FY17	Increase/Decrease
Motor Vehicle Carriers Tax	22,886.25	26,854.52	(3,968.27)
Mobile Home Titling Tax	54,528.49	104,845.41	(50,316.92)
Recordation Taxes	302,051.73	299,794.03	2,257.70
P/P State Reimbursement	6,526,528.18	6,526,528.18	-
Shared Expenses Comm.Atty.	274,500.77	268,682.87	5,817.90
Shared Expenses Sheriff	1,251,464.46	1,183,704.31	67,760.15
Shared Expenses Comm.of Rev.	110,440.30	107,162.53	3,277.77
Shared Expenses Treasurer	68,076.11	81,068.49	(12,992.38)
Shared Expenses Clerk	232,400.16	241,364.00	(8,963.84)
Public Assistance Grants	2,852,951.60	2,646,803.42	206,148.18
Litter Control Grants	14,774.00	15,152.00	(378.00)
Four-For-Life Funds	85,262.32	-	85,262.32
Emergency Services Fire Program	251,441.00	219,662.00	31,779.00
DMV Grant Funding	14,220.85	13,450.55	770.30
Sheriff State Grants	-	17,381.86	(17,381.86)
State Grant Emergency Services	15,925.00	-	15,925.00
Sheriff State Grants	36,207.35	-	36,207.35
JJC Grant Juvenile Justice	96,269.00	64,180.00	32,089.00
Rent/Lease Payments	157,417.71	156,578.17	839.54
Spay/Neuter Assistance State	134.90	187.78	(52.88)
Wireless 911 Grant	34,971.85	35,054.68	(82.83)
State Forfeited Asset Funds	18,338.58	13,177.82	5,160.76
Victim Witness-Commonwealth Office	71,475.96	-	71,475.96
F&R OEMS Reimbursement	127.50	289.80	(162.30)
Total	12,492,394.07	12,021,922.42	470,471.65

*1

*2

*1 Five positions were added . Two of the positions funded from the State (Match rate of 84.50%).

DSS became fiscal agent of Foster Parent Training that was two positions the State gave us and additional \$30,600(match rate of 84.50%) Additionally one position by the county with a 29% State match.

*2 Timing--FY17 funds received in FY18

County of Frederick

General Fund

January 31, 2018

(7) Federal Revenue	FY18	FY17	Increase/Decrease
Federal Forfeited Assets DOJ	1,549.17	-	1,549.17
Housing Illegal Aliens-Federal	-	9,803.00	(9,803.00)
Federal Funds Sheriff	6,423.36	15,444.06	(9,020.70)
Emergency Services Grant Federal	87,278.14	6,475.00	80,803.14
Federal Forfeited Assets Treasury	1,822.47	-	1,822.47
Total	97,073.14	31,722.06	65,351.08

(8) Expenditures

Expenditures increased \$5,853,532.14. **General Administration** increased \$1,052,062.31 and includes an increase of \$428,491 for the Children’s Services transfer due to increased expenses. **Public Safety** increased \$2,384,247.11 and reflects the year to date increase of \$1,323,292.10 in salaries and fringe benefits for the Sheriff and Fire and Rescue. This increase was impacted by staff turnover, position reclassifications and additional positions. Additionally, the contributions to the Volunteer Fire Departments and the Ambulance and Rescue Services increased \$258,418.42 and includes \$200,136.02 in proffer funds to Stephens City Fire and Rescue for payment of construction of an Ancillary Building. The local contribution to the Jail increased \$90,910.25 over the previous year. Community Development reflects the \$2 million increase in transfers to the Economic Development Authority for EDA incentives. The Transfers increased \$6,288,063.69. See chart below:

(9) Transfers Increased \$6,288,063.69	FY18	FY17	Increase/Decrease
Transfer to School Operating	40,951,338.87	39,093,518.88	1,857,819.99 *1
Transfer to Debt Service Schools	7,986,237.50	7,986,237.50	-
Transfer to Debt Service County	1,682,728.18	1,679,466.80	3,261.38 *2
Operational Transfers	(22,337.88)	(125,700.20)	103,362.32 *3
Debt Contingency	4,323,620.00	-	4,323,620.00 *4
Total	54,921,586.67	48,633,522.98	6,288,063.69

*1 Increase in School Operating FY18 includes C/F \$1,032,255.77 for School Encumbrances, \$285,003.55 grant funds received during FY17 for specific purposes, \$997,264.55 represents unspent FY17 funds to be spent on buses, and \$38,636,815 for half the School Operating. FY17 includes \$903,813.48 C/F School Encumbrances, \$670,618.90 C/F School Operating, and \$37,519,086.50 for half the School Operating.

*2 Payments include the Bowman Library, Millwood Station, Roundhill, Public Safety Building, the Animal Shelter, and the City of Winchester for Courtroom, Roof, and HVAC Projects.

*3 Timing of Insurance Charge-Outs

*4 Board of Supervisors Capital

County of Frederick
 FUND 11 NORTHWESTERN REGIONAL ADULT DETENTION CENTER
 January 31, 2018

ASSETS	FY2018 <u>1/31/18</u>	FY2017 <u>42,766.00</u>	Increase <u>(Decrease)</u>
Cash	9,458,856.64	8,084,038.12	1,374,818.52 *1
GL controls(est.rev/est.exp)	<u>(1,003,200.50)</u>	<u>(808,205.92)</u>	<u>(194,994.58)</u>
TOTAL ASSETS	<u>8,455,656.14</u>	<u>7,275,832.20</u>	<u>1,179,823.94</u>
LIABILITIES			
Accrued Operating Reserve Costs	<u>2,507,247.00</u>	<u>2,395,005.00</u>	<u>112,242.00</u>
TOTAL LIABILITIES	<u>2,507,247.00</u>	<u>2,395,005.00</u>	<u>112,242.00</u>
EQUITY			
Fund Balance Reserved			
Encumbrances Undesignated	15,961.60	73,398.50	(57,436.90)
Fund Balance	<u>5,932,447.54</u>	<u>4,807,428.70</u>	<u>1,125,018.84 *2</u>
TOTAL EQUITY	<u>5,948,409.14</u>	<u>4,880,827.20</u>	<u>1,067,581.94</u>
TOTAL LIABILITY & EQUITY	<u>8,455,656.14</u>	<u>7,275,832.20</u>	<u>1,179,823.94</u>

NOTES:

*1 Cash increased \$1,374,818.52. Refer to the following page for comparative statement of revenues and expenditures and changes in fund balance.

*2 Fund balance increased \$1,125,018.84. The beginning balance was \$4,611,633.77 and includes adjusting entries, budget controls for FY18(\$1,008,000) and the year to date revenue less the expenditures of \$2,328,813.77.

Current Unrecorded Accounts Receivable-	<u>FY18</u>
Prisoner Billing:	27,375.28
Compensation Board Reimbursement 1/18	<u>481,293.89</u>
Total	508,669.17

County of Frederick
 Comparative Statement of Revenues, Expenditures
 and Changes in Fund Balance
 1/31/2018

FUND 11 NORTHWESTERN REGIONAL ADULT DETENTION CENTER

REVENUES:	<u>Appropriated</u>	FY2018 1/31/18 <u>Actual</u>	FY2017 1/31/17 <u>Actual</u>	YTD Actual <u>Variance</u>
Credit Card Probation	-	57.12	80.15	(23.03)
Interest		40,908.15	14,740.00	26,168.15
Supervision Fees	72,435.00	17,038.00	17,574.62	(536.62)
Drug Testing Fees	1,000.00	150.00	200.00	(50.00)
Work Release Fees	379,828.00	168,343.73	181,579.18	(13,235.45)
Federal Bureau Of Prisons	0.00	110.00	1,263.28	(1,153.28)
Local Contributions	7,730,746.00	5,798,062.50	5,241,235.50	556,827.00
Miscellaneous	7,500.00	1,912.41	21,761.11	(19,848.70)
Phone Commissions	336,000.00	121,580.76	139,909.53	(18,328.77)
Food & Staff Reimbursement	75,000.00	37,027.57	33,528.14	3,499.43
Elec.Monitoring Part.Fees	110,000.00	42,283.00	51,675.38	(9,392.38)
Share of Jail Cost Commonwealth	1,400,000.00	635,672.60	348,291.51	287,381.09
Medical & Health Reimb.	75,000.00	37,039.65	41,864.28	(4,824.63)
Shared Expenses CFW Jail	5,250,000.00	2,565,049.35	2,692,698.50	(127,649.15)
State Grants	276,233.00	64,092.00	136,060.00	(71,968.00)
Local Offender Probation	247,636.00	69,832.00	139,079.00	(69,247.00)
Bond Proceeds	0.00	0.00	2,197.44	(2,197.44)
Transfer From General Fund	5,394,459.00	4,045,844.25	3,974,934.00	70,910.25
TOTAL REVENUES	21,355,837.00	13,645,003.09	13,038,671.62	606,331.47
EXPENDITURES:	22,374,999.10	11,316,189.32	11,240,145.95	76,043.37
Excess(Deficiency)of revenues over expenditures	(1,019,162.10)	2,328,813.77	1,798,525.67	530,288.10
FUND BALANCE PER GENERAL LEDGER		<u>3,603,633.77</u>	<u>3,008,903.03</u>	<u>594,730.74</u>
Fund Balance Adjusted To Reflect Income Statement 1/31/18		5,932,447.54	4,807,428.70	1,125,018.84

County of Frederick
Fund 12 Landfill
January 31, 2018

ASSETS	FY2018 1/31/2018	FY2017 1/31/2017	Increase (Decrease)
Cash	37,539,260.24	34,463,799.20	3,075,461.04
Receivables:			
Accounts Receivable			
Fees	543,466.56	516,707.83	26,758.73 *1
Accounts Receivable Other	0.00	1,988.93	(1,988.93)
Allow.Uncollectible Fees	(84,000.00)	(84,000.00)	0.00
Fixed Assets	47,158,186.20	45,498,224.85	1,659,961.35
Accumulated Depreciation	(29,232,078.83)	(27,824,334.18)	(1,407,744.65)
GL controls(est.rev/est.exp)	(2,871,762.00)	(1,720,280.21)	(1,151,481.79)
TOTAL ASSETS	53,053,072.17	50,852,106.42	2,200,965.75
LIABILITIES			
Accounts Payable	-	-	
Accrued VAC.Pay and Comp TimePay	158,608.75	183,021.61	(24,412.86)
Accrued Remediation Costs	12,807,957.65	12,516,507.64	291,450.01 *2
Retainage Payable	0.00	26,133.20	(26,133.20)
Deferred Revenue Misc.Charges	0.00	1,988.93	(1,988.93)
TOTAL LIABILITIES	12,966,566.40	12,727,651.38	238,915.02
EQUITY			
Fund Balance			
Reserved:			
Encumbrances	386,396.00	769,924.19	(383,528.19) *3
Land Acquisition	1,048,000.00	1,048,000.00	0.00
New Development Costs	3,812,000.00	3,812,000.00	0.00
Environmental Project Costs	1,948,442.00	1,948,442.00	0.00
Equipment	3,050,000.00	3,050,000.00	0.00
Undesignated			
Fund Balance	29,841,667.77	27,496,088.85	2,345,578.92 *4
TOTAL EQUITY	40,086,505.77	38,124,455.04	1,962,050.73
TOTAL LIABILITY AND EQUITY	53,053,072.17	50,852,106.42	2,200,965.75

NOTES:

*1 Landfill receivables increased \$26,758.73. Landfill fees at 1/18 were 506,761.61 compared to \$464,764.18 at 1/17 for an increase of 41,997.43. Delinquent fees at 1/17 were \$36,704.95 compared to \$49,535.31 at 1/7 for a decrease of \$12,830.36.

*2 Remediation increased \$291,450.01 and includes \$260,047.00 for post closure and \$31,403.01 interest.

*3 The encumbrance balance at 1/31/18 was \$386,396.00. Included in this balance is a 2017 CAT 963K track loader for \$334,679 and a 2017 Ford Super Duty F-450 at a cost of \$51,717.

*4 Fund balance increased \$2,345,578.92. The beginning balance was \$30,545,628.45 and includes adjusting entries, budget controls for FY18(\$2,997,546), (\$120,000) for trash compactor GPS system,(\$10,000) for generator monitoring equipment, (\$100,000) for surveillance equipment and \$2,523,585.32 for year to date revenue less expenses.

County of Frederick
 Comparative Statement of Revenue, Expenditures
 and Changes in Fund Balance
 January 31, 2018

FUND 12 LANDFILL REVENUES	<u>Appropriated</u>	FY2018 1/31/18 <u>Actual</u>	FY2017 1/31/17 <u>Actual</u>	YTD Actual <u>Variance</u>
Credit Card Charges	0.00	2,348.78	2,090.83	257.95
Interest on Bank Deposits	75,000.00	131,089.50	57,713.64	73,375.86
Salvage and Surplus	0.00	89,718.71	63,997.70	25,721.01
Sanitary Landfill Fees	5,920,000.00	3,394,394.17	3,176,499.84	217,894.33
Charges to County	0.00	305,966.39	292,296.75	13,669.64
Charges to Winchester	0.00	79,481.36	121,292.88	(41,811.52)
Tire Recycling	110,000.00	141,397.53	80,129.85	61,267.68
Reg. Recycling Electronics	66,000.00	30,161.16	31,187.00	(1,025.84)
Greenhouse Gas Credit Sales	10,000.00	4,918.95	0.00	4,918.95
Miscellaneous	48,000.00	255.00	3,315.96	(3,060.96)
Wheel Recycling	50,000.00	0.00	0.00	0.00
Charges for RTOP	0.00	0.00	0.00	0.00
Renewable Energy Credits	168,402.00	104,979.06	123,331.78	(18,352.72)
Landfill Gas To Electricity	287,293.00	227,591.05	212,031.48	15,559.57
Waste Oil Recycling		0.00	0.00	0.00
TOTAL REVENUES	6,734,695.00	4,512,301.66	4,163,887.71	348,413.95
Operating Expenditures	4,951,853.00	1,891,501.96	1,904,916.94	(13,414.98)
Capital Expenditures	5,041,000.00	97,214.38	1,580,634.16	(1,483,419.78)
TOTAL Expenditures	9,992,853.00	1,988,716.34	3,485,551.10	(1,496,834.76)
Excess(deficiency)of revenue over expenditures	(3,258,158.00)	2,523,585.32	678,336.61	1,845,248.71
Fund Balance Per General Ledger		27,318,082.45	26,817,752.24	500,330.21
FUND BALANCE ADJUSTED		29,841,667.77	27,496,088.85	2,345,578.92

County of Frederick, VA
Report on Unreserved Fund Balance
February 15, 2018

Unreserved Fund Balance, Beginning of Year, July 1, 2017 **44,544,519**

Prior Year Funding & Carryforward Amounts

C/F forfeited asset funds	(209,066)	
C/F capital contingency	(1,144,788)	
C/F Fire Company Capital	(219,688)	
C/F Sheriff vehicle equipment	(20,130)	
C/F Sheriff body cameras	(128,440)	
C/F Sheriff eSummons	(29,620)	
C/F Sheriff 21st century grant	(12,699)	
C/F Sheriff honor guard donation	(100)	
C/F Sheriff auto claim reimbursement	(15,742)	
C/F design Stephenson Convenience Center	(9,000)	
C/F Middletown & Greenwood site improvements	(60,434)	
C/F NW Sherando design & Abrams Creek survey	(88,770)	
C/F NW Sherando construction	(272,300)	
C/F Rose Hill Park playground	(7,278)	
C/F E911 radio upgrade	(7,580)	
C/F Stephens City ancillary building	(214,106)	
C/F Sherando fire hydrant install	(20,000)	
C/F School FY17 grant funds	(285,004)	
C/F Fire & Rescue study	(27,900)	
		(2,772,643)

Other Funding / Adjustments

COR refund - Calibur Collision	(14,926)	
COR refund - Valley Proteins	(16,961)	
COR refund - Ally Financial	(3,267)	
Airport capital	(209,674)	
COR refund - Toyota Lease Trust	(3,305)	
COR refund - Gander Mountain	(7,150)	
Return unspent FY17 VJCCA funds	(18,896)	
Stephenson Convenience Site	(330,537)	
(3) Sheriff's Deputies & equipment	(266,507)	
PT to FT COR position	(11,466)	
FY17 School surplus for buses	(997,265)	
EDA incentive - NFCU	(2,000,000)	
COR refund - J. Tagnesi	(5,703)	
COR refund - Northeastern Supply	(3,680)	
COR refund - Lease Plan USA	(2,756)	
SCBA replacement - not awarded grant	(607,881)	
		(4,499,974)

Fund Balance, February 15, 2018 **37,271,901**



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

January 8, 2018

Cheryl B. Shiffler
Finance Director
Frederick County
107 North Kent Street
Winchester, VA 22601

Dear Ms. Shiffler:

We are pleased to inform you, based on the examination of your budget document by a panel of independent reviewers, that your budget document has been awarded the Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA) for the current fiscal period. This award is the highest form of recognition in governmental budgeting. Its attainment represents a significant achievement by your organization.

The Distinguished Budget Presentation Award is valid for one year. To continue your participation in the program, it will be necessary to submit your next annual budget document to GFOA within 90 days of the proposed budget's submission to the legislature or within 90 days of the budget's final adoption. A Distinguished Budget Program application is posted on GFOA's website. This application must be completed and accompany your next submission. (See numbers 12 and 13 on page 2 of the application for fee information and submission instructions.)

Each program participant is provided with confidential comments and suggestions for possible improvements to the budget document. Your comments are enclosed. We urge you to carefully consider the suggestions offered by our reviewers as you prepare your next budget.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for its having achieved the award. Enclosed is a Certificate of Recognition for Budget Preparation for:

Finance Department

Continuing participants will find a brass medallion enclosed with these results. First-time recipients will receive an award plaque that will be mailed separately and should arrive within eight to ten weeks. Also enclosed is a camera-ready reproduction of the award for inclusion in your next budget. If you reproduce the camera-ready image in your next budget, it should be accompanied by a statement indicating continued compliance with program criteria.

The following standardized text should be used:



Government Finance Officers Association

203 North LaSalle Street, Suite 2700

Chicago, Illinois 60601-1210

312.977.9700 fax: 312.977.4806

Cheryl B. Shiffler

January 8, 2018

Page 2

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **Frederick County, Virginia**, for its Annual Budget for the fiscal year beginning **July 1, 2017**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

A press release is enclosed.

GFOA encourages you to make arrangements for a formal presentation of the award. If you would like the award to be presented by a member of your state or provincial finance officers association, we can provide the name of a contact person for that group.

We appreciate your participation in this program, and we sincerely hope that your example will encourage others in their efforts to achieve and maintain excellence in governmental budgeting. The most current list of award recipients can be found on GFOA's website at www.gfoa.org. If we can be of further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Technical Services Center

Enclosure

Washington, DC Office

Federal Liaison Center, 660 North Capitol Street, NW, Suite 410 • Washington, DC 20001 • 202.393.8020 fax: 202.393.0780

www.gfoa.org