

FINAL MINUTES

FREDERICK COUNTY ELECTORAL BOARD

August 29, 2017

The Frederick County Electoral Board met on Tuesday, August 29, 2017. Present were Chairman Richard Venskoske, Vice-Chair Marie Straub, Secretary Jerry Zemlachenko, Machine Technician Jim Ott, Assistant Registrar Diane Lockhart and Registrar Rick Miller.

The Chairman called the meeting to order at 5:30 pm. Upon motion by Secretary Jerry Zemlachenko, seconded by Vice-Chair Marie Straub, the agenda was adopted as presented 3 - 0.

Upon motion by the Secretary, seconded by the Vice Chair, the minutes of the 7/17/2017 meeting were amended and approved 3 - 0.

Planning for the November 7, 2017 General and Special Election was done as follows:

1. 159 Officers of Election were selected for all precincts by the Electoral Board to work the November 7, 2017 General and Special Elections. Letters will be sent tomorrow to all selected Officers of Election and to all Officers of Election on the Alternate List.
2. For Frederick County's one Special Election on November 7, 2017, only one party candidate for the Member, Board of Supervisors, Gainesboro District seat filed and qualified for the ballot.
3. The Registrar has just received all the absentee voting ballots and all the election media and test deck from Printelect.
4. The Logic & Accuracy (L & A) Testing for the one DS 200 Optical Scan voting machine and the one ExpressVote voting machine for the Central Absentee Precinct was moved from Monday, September 18 to Thursday, September 14 per a request from the Machine Technician. The testing still take place in the Registrar's Office.
5. With the above date change the Registrar will now send the local political party chairs the information on all L & A dates for the November 2017 elections.

The November 7, 2017 Election Day schedule was tabled to a later meeting.

The November 7, 2017 Election Day review was tabled to a later meeting.

Under the Registrar's business, the following topics were discussed:

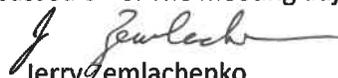
- a. The Registrar had the Electoral Board members sign parts of the General Registrar review from July 17, 2017 that had not been finalized at the review.

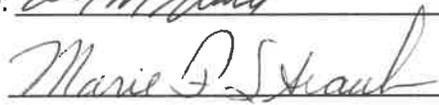
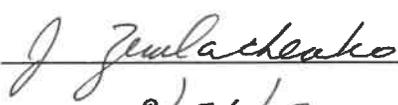
- b. Gave a short summary of the Def-Con convention involving hacking into touch screen voting equipment. Currently the Virginia Information Technology Agency (VITA) has requested all Virginia localities still using the touch screen voting equipment to submit one machine to them for security testing. The results of their testing could lead to all touch screen voting machines being decertified by the State Board of Elections.
- c. Reported on the new cardboard boxes Printelect has available to be placed inside the blue bins of each DS 200 optical scan voting machine and used for voted and unvoted ballots. The Printelect price per box is far in excess of our current per box price.
- d. Gave a short report on Officer of Election recruitment methods currently being used – The Winchester Star Community Calendar, our web page on the Frederick County web site, the Frederick County cable channel and the Top of Virginia Chamber of Commerce email newsletter to its members.
- e. The Registrar is in the process of getting gift cards from two local restaurant chains for all the Officers of Election who work the November 2017 elections.
- f. The Registrar reported on the Virginia Participation Center that this organization will again be sending letters to approximately 750 Frederick County voters and citizens about registering to vote. This organization has done this in past years, which has led to some confusion for some of our voters. A notice has been posted on the Voter Registration web site for voters to check their registration status on line or call our office.
- g. Reported on the General Assembly bill to require future audits of ballot scanner machines. The Electoral Board agreed not to do any audits until after the bill's effective date (July 1, 2018) and our locality is selected to conduct the audits.

The next Electoral Board meeting will be held on Tuesday, September 26, 2017 at 5:30 pm in the Registrar's office.

No further business was presented to the Board.

Being no further business, a motion was made by the Secretary, seconded by the Vice-Chair that the meeting be adjourned. Motion passed 3 - 0. The meeting adjourned at 6:28 pm.


Jerry Zemlachenko
Secretary

APPROVED:  Chairman
 Vice Chair
 Secretary

DATE: 9/26/17