Frederick County Electoral Board

Administration Building
107 North Kent Street
Winchester, VA 22601

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AGENDA

Tuesday, March 21, 2017

5:30 p.m.

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1. Call to Order

2. Adopt Agenda

3. Approve minutes of 2/02/2017

4. Reorganization of Electoral Board pursuant to the Code of Virginia

5. Updates on new voting equipment, placement, delivery, acceptance testing, training

6. Updates on possible June 13, 2017 Democratic and Republican Primaries – ELECT will send notification if held by April 5, 2017

    A. Proposed Budget for June 13, 2017 Primaries

    B. Preparation for June 13, 2017 Primaries

        (1) Appoint Number of Officers of Election – Precincts & Central Absentee

        (2) Number of Machines and Election media

        (3) Number of EPB Machines

        (4) Paper Ballot Order

        (5) Election Day Activities

        (6) Schedule Canvass – Wednesday, June 14, 2017 at 12:00 noon

    C. Schedule L & A Testing of voting equipment – dates and times for June Primaries

    D. Schedule Training Dates for Officer of Election Training

        June Primary – Fred. Cty. Administration Bldg., 107 N. Kent Street

                    Saturday, June 3, 2017

                    AM Session – Precincts 101 – 303 – 9:00 am to 12:30 pm

                    PM Session – Precincts 401 – 603 – 1:00 pm to 4:30 pm

                    Training Assignments and Makeup session – date & time TBD

                    Laptop Lab in Registrar's Office – date & time TBD

7.   Printing OE Training Materials Schedule

   (1) Election Day Guides

   (2) What if Guides

   (3) Provisional Ballot and Blank Form Materials

   (4) Training Manuals

   (4) Central Absentee Training Materials

   (5) Statement of Results

8.   Training of Central Absentee Officers of Election – date and time TBD

9.   Schedule Electoral Board meeting for June Republican Primary

   (1) Date – early April after ELECT notification of Primaries

   (2) Appoint Officers of Election

   (3) Training methods & other matters

10.   Registrar Business

   (1) Legislative Update

   (2) 2017-2018 Budgets and Salary Supplemental request

   (3) Other Matters

11.   Other Business

12.   Schedule next Electoral Board meeting

13.   Adjourn