

## FINAL MINUTES

### FREDERICK COUNTY ELECTORAL BOARD

**December 14, 2016**

The Frederick County Electoral Board met on Wednesday, December 14, 2016. Present were Chairman Richard Venskoske, Vice-Chair Marie Straub, Secretary Jerry Zemlachenko, Machine Technician Jim Ott and Registrar Rick Miller.

The Chairman called the meeting to order at 5:30 pm. Upon motion by Secretary Jerry Zemlachenko, seconded by Vice Chair Marie Straub the agenda was adopted as presented 3 – 0.

Upon motion by the Vice Chair, seconded by the Secretary, the minutes of the 10/20/2016, 11/09/2016, 11/10/2016 and 11/14/2016 meetings were approved as presented 3 – 0.

Review of the November 8, 2016 General and Special Elections was conducted as follows:

- (1) Review of the Voter Registration Office which took 441 phone calls from 5:00 a.m. to 8:30 p.m. and took 14 voter photo ID photos on Election Day. Discussed absentee voting numbers of 2,157 mailed or emailed ballots and 1,646 in-person absentee voters for a total of 3,803. Also talked about how many voters brought their absentee ballots to the polls on Election Day.
- (2) The Electoral Board reviewed the Officer of Election evaluations which were mainly very positive and most Chiefs wished to have the same team for future Election Days.

The Electoral Board dispensed with the review of the Electoral Board and Voter Registrars 2017 – 2018 budgets as they had both been submitted to the Frederick County administration.

Our electronic poll books were the next item of discussion as far as who our vendor should be for 2017. The Department of Elections new electronic poll book has not been approved by the State Board of Elections. Without this approval the Electoral Board decided to continue to use our current vendor DemTech, which the Department of Elections has been paying the service fees for. Our locality will have to pay for this service in 2017, which will be \$ 35.00 per unit. With 80 units our annual bill will be \$ 2,800.00. A motion was made by the Secretary, seconded by the Vice Chair to pay \$ 2,800.00 to DemTech for 2017. Motion passed 3 – 0.

Under Registrar business the following topics were presented and discussed:

Talked about current 2017 General Assembly pending legislation covering absentee voting, early voting, third party voter registration drives and other matters and which bills were good or bad. Registrar will keep the Electoral Board informed of GA election bills and their status.

Handed out the room and meal rates for the annual VEBA meeting at The Homestead for March 3 – 5, 2017. The board made some comments on the expense of the meeting.

Reported that the new construction to expand the capacity of Armel Elementary School will not affect our use of the cafeteria or gymnasium as a polling place for 2017.

Told the Board that a notice to meet with the Frederick County Budget Committee to discuss our 2017 – 2018 budgets had just been received this afternoon and the Registrar would set up a date and time with the Budget Committee to review our 2017 – 2018 budgets.

Reviewed information concerning the Board of Supervisors Writ of Election for a Special Election for the Board of Supervisors Gainesboro District, which will be voted on tonight at the regular BOS meeting starting at 7:00 p.m. The Registrar and two Electoral Board members will attend the meeting tonight.

The next Electoral Board meeting will be held on Thursday, February 2, 2017 at 5:30 p.m. in the Voter Registrar’s Office.

No further business was presented to the Board.

Being no further business, a motion was made by the Secretary, seconded by the Vice Chair that the meeting be adjourned. Motion passed 3-0. The meeting adjourned at 6:23 pm.



Jerry Zemlachenko  
Secretary

APPROVED:  Chairman

 Vice Chair

 Secretary

DATE: 2/2/17