

**FINAL MINUTES**

**FREDERICK COUNTY ELECTORAL BOARD**

**September 29, 2016**

The Frederick County Electoral Board met on Thursday, September 29, 2016. Present were Chairman Richard Venskoske, Vice-Chair Marie Straub, Secretary Jerry Zemlachenko and Registrar Rick Miller.

The Chairman called the meeting to order at 5:30 pm. Upon motion by Secretary Jerry Zemlachenko, seconded by Vice-Chair Marie Straub, the agenda was adopted as presented 3 – 0.

Upon motion by the Secretary, seconded by the Vice Chair, the minutes of the 8/25/2016 meeting were approved as presented 3 – 0.

Planning for the November 8, 2016 General and Special Elections were conducted as follows:

**(1) Officers of Election**

1. Special C/AC Training conducted 9/26 and 9/27 – 62 of 63 participated – one was out of town until 10/26 and Jim Ott will work with getting her trained. Some teams did very well and others needed help and did not follow the directions.
2. 47 Officers of Election have not yet confirmed they can come to training on October 29 and work the election. This is about 25 % out of our 204 scheduled to work the election. Registrar will call all of these OEs to confirm they can work or not.

**(2) Officers of Election Training Materials**

1. The Registrar has just started on the Training Manuals materials as ELECT just sent out the newest What If guide on 9/14/2016. He plans on revising the power points and checking all material for all manuals.
2. The Draft Officer of Election training day schedule was handed out. Chris Walker from the Federation of the Blind would like to speak for about 5 minutes at the beginning of each of the OE training sessions. The electoral Board approved his request and the Registrar will call him to confirm the dates and times he will speak.

3. Training Standards from ELECT for what ELECT's responsibilities and each locality's responsibilities were handed out.

(3) Other Election Information

1. Contingency planning from ELECT for EPBs and Voting Systems malfunctions were handed out.

2. The Emergency Contingency meeting will be held on October 20 from 2 to 4 pm in the first floor conference room in this building. Registrar will email the EB members an updated list of the organizations invited and agenda.

3. Our Election night reporting will now use a special portable work IT table, about 5 feet wide and 3 feet high to show our election results in our office. The Registrar will be able to post our results as they are received from the precincts on our Unofficial Results Tally Sheet. This can be hooked up wireless to the Registrar's computer and results can be seen by all in our office.

4. No word on our buzzers for our office as requested. The Registrar met with the County Administrator on 8/16/2016 and have not had a response from her yet. Having the deputy sheriff in our office all day on Election Day will be covered at the Emergency Contingency meeting on 10/20/2016.

5. The Machine Tech worked on all of the metal Precinct signs and holders and all have been repaired. The cost of replacing the signs was from \$ 1,300.00 to \$ 1,600.00 from the two quotes received.

6. Two requests for neutral observers for Election Day have been received by the Registrar. The Electoral Board discussed both requests and approved one and asked the Registrar to contact the other group to get more information on their request.

(4) Election Legal Matters

1. The Registrar was expecting an AG opinion on whether voters can take selfies of themselves and their ballot on Election Day today. No response was received by the time of this meeting.

2. Fourth Appellate Court heard the appeal of the of the Virginia Photo ID case last week. The court is not expected to render a verdict or opinion before the November election, however the decision is up to the court and ELECT has no say in the matter.

3. Third party groups are trying to do voter registration drives and are causing all sorts of voter confusion and anger. Our office is getting quite a number of calls from voters who have received various misleading letters from Voter Participation Center and Virginia Votes.

November 8, 2016 Election Day schedule was tabled to a later meeting.

November 8, 2016 Election Day review was tabled to a later meeting.

The Registrar did not have any other business to discuss.


The next Electoral Board meeting will be held on Thursday, October 20, 2016 at 5:30 pm in the Registrar's office.

No further business was presented to the Board.


Being no further business, a motion was made by the Secretary, seconded by the Vice-Chair that the meeting be adjourned. Motion passed 3-0. The meeting adjourned at 6:13 pm.



Jerry Zemlachenko  
Secretary

APPROVED:  Chairman

 Vice Chair

 Secretary

DATE: 10/20/2016